



संत लौगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
लौगोवाल, संगरूर, पंजाब - 148106
(शिक्षा मंत्रालय, भारत सरकार के अधीन सम विश्वविद्यालय)
Sant Longowal Institute of Engineering and Technology,
Longowal, Distt. Sangrur, Punjab - 148106

[Deemed -to-be- University Under Ministry of Education, Government of India]

Ref. No. SLIET/Admn./ DPC/A2/268/2026/ 1391

Dated 24/09/2026

OFFICE ORDER

Subject: Recommendations of DPC for promotion to the post of Lower Division Clerk- Reg.

With reference to this office Notification No. SLIET/Admn./DPC/A2/268/2026/509 dated 02.06.2026 and Notification No. SLIET/Admn./DPC/A2/2026/268/1292 dated 11.09.2026 regarding DPC of Group C posts of non-teaching staff, the DPC in its Meeting held on 16.09.2026 has recommended the following Multi-Tasking Staff (MTS) for promotion to the post of **Lower Division Clerk (LDC)** in Pay level-2 of Rs. 19900-63200/- w.e.f. the date of joining in the promotion post:

Sr. No.	Name of the Employee	Category under which promoted	Department/Section
1.	Ravinder Singh	UR	Central Workshop
2.	Harmail Singh	UR	Central Workshop

The employee will continue to draw the pay presently being drawn and there will be only a change of designation and there will be no fixation of pay on account of promotion. There will be no probation period upon their promotions, as the promotion is within the same Group i.e. Group-C, in the light of DoPT O. M. No. 28020/3/2018-Estt. (C) dated 11th March, 2019 and as amended from time to time and adopted by BoM vide Agenda Item No. 55.09 of its 55th Meeting held on 15.02.2025.

They are exempted from passing Typewriting test, being above 45 years of age on the date of consideration by DPC i.e., 16.09.2026 as per DoPT OM No. 14020/2/91_estt. (D) dated 29.09.1992 and 14020/1/20/2014/Estt (D) dated 22.04.2015 and adopted by the BoM in its 34th meeting held on 30.12.2019.

In view of above, the above-named employees are requested to submit their acceptance-cum-joining report in the attached proforma to Registrar, SLIET through HOD/Section In-charge, concerned within three days from the date of issue of this order regarding joining as Lower Division Clerk in Pay Level- 2 (Rs. 19900-63200/-).

This issues with the approval of the Competent Authority dated 16.09.2026.

Kailash
24/9/26
REGISTRAR

Encl: - Acceptance-cum-joining report

A copy of above is forwarded to:

1. Director's Cell for kind information, please (via email).
2. HoDs/Section In-charges, concerned (via email) for information.
3. Associate Dean (ERP/Samarth & ACSS) – with a request to get it uploaded on the Institute website for information of all the concerned.
4. Head (A&A) for information
5. Official(s) concerned – For information and necessary action.
6. File Copy

To

The Registrar,
SLIET, Longowal

(Through HOD/Section Head, concerned)

Subject: Joining Report in the Post of _____

Reference: Office Order No. SLIET/Admn. /DPC/A2/2026/268/_____ dated _____

Sir,

With reference to the Office Order cited above, I _____, S/o/D/o Sh.

_____, working as _____ hereby accept the
offer of promotion to the post of _____ in Pay Level – ____ and take charge of the post
on _____ (FN/AN).

I also accept the terms and conditions mentioned in the above referred Office Order.

Thanking You,

Yours Faithfully,

Name : _____

Designation : _____

Department : _____

Date : _____

Mobile No. : _____

Forwarded by

Date _____

HOD/Section Incharge

REGISTRAR, SLIET