



संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,  
लौंगोवाल, संगरूर, पंजाब - 148 106  
(शिक्षा मंत्रालय के अधीन)

**Sant Longowal Institute of Engineering and Technology,**  
**Longowal, Distt. Sangrur, Punjab - 148106**  
(Deemed To Be University under Ministry of Education)

Ref. No. SLIET/Admn./ DPC/A2/2024/268/ 6484-89

Dated 26-03-2025

**OFFICE ORDER**

**Subject : Recommendations of DPC for promotion to the post of Private Secretary- Reg.**

With reference to this office Notification Nos. SLIET/Admn./A2/2024-25/268/6317 dated 17.03.2025 and SLIET/Admn./A2/ 2024-25/268/6424 dated 24.03.2025 regarding DPC of Group B & C posts of non-teaching and technical staff, the DPC in its Meeting held on 25.03.2025 has recommended the following Senior Scale Stenographer for promotion to the post of Private Secretary in the Pay level-7 of Rs. 44900-142400/- w.e.f. the date of joining in the promotion post:

Sr. No.	Name of the Employee	Category under which promoted	Department/Section
1	Sh. Kesar Singh, SSS	UR	Director's Cell

The employee will continue to draw the pay presently being drawn and there will be only a change of designation and there will be no fixation of pay on account of promotion. There will be no probation period upon his promotion, as the promotion is within the same Group i.e. Group-B, in the light of DoPT Office Memorandum No. 28020/3/2018-Estt.(C) dated 11<sup>th</sup> March, 2019 and as amended from time to time and adopted by BoM vide Agenda Item No. 55.09 of its 55<sup>th</sup> Meeting held on 15.02.2025.

Accordingly, the above-mentioned employee is requested to submit his acceptance-cum-joining report in the attached proforma to Registrar, SLIET through his HOD/Section In-charge, concerned within three days from the date of issue of this order regarding joining as Private Secretary in Pay Level-7 (Rs.44900-142400/-).

This issues with the approval of the Competent Authority dated 26.03.2025.

*Shri Singh/25*  
**REGISTRAR**

Encl: Acceptance-cum-joining report

A copy of above is forwarded to :

1. Director's Cell for kind information, please (via email).
2. HoDs/Section In-charges, concerned (via email) for information.
3. Associate Dean (ERP/Samarth & ACSS) – with a request to get it uploaded on the Institute website for information of all the concerned.
4. D.R (A&A) for information
5. Official(s) concerned – For information and necessary action.
6. File Copy