



संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
लौंगोवाल, संगरूर, पंजाब - १४८ १०६
(शिक्षा मंत्रालय के अधीन)

Sant Longowal Institute of Engineering and Technology,
Longowal, Distt. Sangrur, Punjab - 148106
(Deemed To Be University under Ministry of Education)

Ref. No. SLIET/Admn./DPC/A2/2023/ 3752-55

Dated 14/9/2023

Notification

Subject : Filling Up of Vacancies of Assistant from Departmental Candidates : Written Test – regarding.

This has reference of Notification No. SLIET/Admn./DPC/A2/2023/743-745 dated 04.05.2023 regarding DPC for the post of "Assistant". [Pay Level -06 (Rs. 9300-34800 + Grade Pay : Rs. 4200/-)]. As per Recruitment Rules, the Upper Division Clerks are to be considered for promotion through written test, accordingly the written test is scheduled to be held on 22.09.2023 at 2:30 P.M., however the place of test will be notified later on. The syllabus for the written test is as under:

Syllabus	General Administration, Establishment Matters, Recruitment, RTI, Stores & Purchase, Accounts, Academics
Question Paper Pattern	(i) 50 questions (multiple choice type) of one mark each. (ii) Two descriptive type question out of 4 questions to be answered as per the syllabus for ten marks each. Total marks 50+20 = 70
Time Duration	02 Hours

The following is the seniority of the Upper Division Clerks presently working in the SLIET:

1. Sh. Satpal Singh
2. Sh. Vinod Kumar
3. Sh. Subhash Chander
4. Sh. Narender Garg

UDCs out of these 04 only, who wish to be considered, are advised to give their consent in the enclosed format, latest by 4:00 P.M. on 19.09.2023 to Deputy Registrar (Admn.). It may be noted that those who do not opt to appear in the written test, will not be considered by the DPC, for their promotion to the post of Assistant.


REGISTRAR

Copy to:-

1. Director's Cell for kind information, please (via email).
2. All Deans/HoDs/Section In-charges (via email) for circulation among the UDCs working in their departments /section, please.
3. FI, ACSS – with a request to get it uploaded on the Institute website for information of all the concerned.
4. All UDCs

PROFORMA (FORMAT)

(Consent for appearing in Skill test for promotion to the post of Assistant)

- 1 Name & Designation : _____
- 2 Date of appointment to the : _____
post of UDC
- 3 Department/Section : _____

I certify that I possess the requisite qualification and experience, required for promotion to the post of Assistant.

I give my consent to appear for the skill test, as prescribed in the existing Cadre Restructuring Rules approved in 12th and 13th Meetings of Board of Management, SLIET, Longowal.

I would appear for Skill Test to the post of DEO, on the date, time and place fixed by the Institute to assess my suitability for the said post.

(Signature of the Candidate)

Name: _____

Date: _____

HOD/Section In-charge

D.R (Admn.)