

**SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY
(DEEMED-TO-BE-UNIVERSITY)
LONGOWAL
INTERNAL COMPLAINTS COMMITTEE (ICC)**

Ref. No.: SLIET/ ICC/ 06

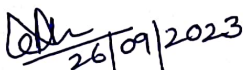
Dated: 26 September 2023

CIRCULAR

In order to ensure a safe and inspiring learning environment for female students in the institute, the following guidelines may please be strictly adhered to:

1. Faculty/ Staff members should avoid meeting female students in their personal cabins/ rooms or other isolated places. They should guide them preferably in the laboratories provided for research by the respective departments. Make sure to leave the door of the assigned laboratory open and the curtains drawn aside.
2. Faculty members/ Supervisors should maintain a professional relationship with their female students strictly focusing on their research topics and give respect to their personal spaces. They should not try to engage themselves in any personal association or socialization with the students. The sexually inappropriate behaviour should be strictly avoided.
3. Female Research Scholars should avoid working in the laboratories in isolation after office hours. Minimum three female research scholars/ PG/ BE students should be permitted to work in the laboratories/ departments with a prior permission from the HOD/ Competent Authority. A proper record of their entry/ exit should be maintained by the respective departments.
4. The doors of the research laboratories should not be closed while female research scholars/ students are working in it during/ after working hours. These labs should be equipped with transparent glass panes/ walls with the curtains drawn aside.

The institute is committed to create a supportive environment for its students. If any female research scholar/ student feels unsafe and witnesses any sort of sexually inappropriate behaviour, she should feel free to reach out to the Internal Complaints Committee SLIET and report the unacceptable conduct. The contact information of the Presiding Officer and all the Members of ICC is available on the Institute's Website (www.sliet.ac.in).


(Dr. Parveen Kaur Khanna)
Presiding Officer, ICC

Copy to:

1. Director- for kind information please
2. All Deans/ HODs/ Section Incharges- for circulation amongst all faculty/ staff members
3. Chief Warden (GH/ BH)- for circulation amongst students
4. FI, ACSS- with a request to upload the Circular on Institute's Website
5. File Copy