



संत लौगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
लौगोवाल, संगरूर, पंजाब - १४८ १०६
(शिक्षा मंत्रालय के अधीन)

Sant Longowal Institute of Engineering and Technology,
Longowal, Distt. Sangrur, Punjab - 148106
(Deemed To Be University under Ministry of Education)

Ref. No. SLIET/Admn./ DPC/A2/-2023/ 801-803

Dated 8/5/2023

NOTIFICATION

Subject : DPC For the Post of "Junior Scale Stenographer (JSS)"

In compliance with the Resolution No. 46.11 of 46th meeting of the Board of Management (BoM) of the Institute held on 31.01.2023, the Institute intends to conduct Departmental Promotion Committee (DPC) meetings for the post of "Junior Scale Stenographer (JSS)". The Educational Qualifications, Experience and other requirement as per Recruitment Rules approved by the BoM vide Resolution No. 11.5 & 13.10 of its 11th and 13th meetings held on 21.09.2012 and 12.07.2013 respectively, for promotion are as under:

01	Name/Number of vacant Posts for DPC	Junior Scale Stenographer (JSS)/ 03 (UR)
02	Pay Scale/Pay level	Pay Level -04 (Rs. 5200-20200 + Grade Pay : Rs. 2400/-). The pay will be fixed as per CCS Rules.
03	Feeder post/ Experience/ Regular service required	From amongst Lower Division Clerks (LDC)/Telephone Operator
04	Educational Qualification	12 th Standard pass
05	Age limit	N.A.
06	Skill test	Skill test Norms: Dictation 10 minutes @ 80wpm Transcription – 65 minutes English, 75 minutes Hindi (on manual typewriter) or 50 minutes English, 65 minutes Hindi on computer
07	Method of Recruitment	Promotion (Selection post)
08	APARs Grading for the last five years	Very Good APAR Grading for the last five years
09	Vigilance Clearance Certificate	Vigilance Clearance Certificate from CVO, SLIET
10	Any other information	Any other information which affects the suitability of a Candidate for promotion will also be taken into account.

A list of LDCs/Telephone Operator, in the order of seniority, is enclosed herewith for information and reference of all concerned. In case, if any discrepancy is observed in the above seniority list, Educational Qualifications, Experience or any other requirement, the same may be brought to the notice of the Registrar, in writing within 15 days from the date of issue of this Notification. In the event of non-receipt of any objection/discrepancy from concerned employees, it will be assumed that the seniority list is in order and the DPC process will be initiated further, accordingly.


REGISTRAR

Copy (via email) to:

- 1 Director for kind information, please
- 2 All Deans/HoDs/Section In-charges/Faculty In-charges – with a request to circulate amongst all the eligible persons as stated at Sr. No. 03 in the above table working under their control.
- 3 FI, ACSS – with a request to get it uploaded on the Institute website for information of all the concerned.

SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY, LONGOWAL

Seniority List of the officers in the Cadre of Lower Division Clerk for promotion to the post of JSS

Sl.No.	Name of the Officer	Whether belongs to SC or ST. If not, say neither	Date of Birth	Date of regular appointment to the grade	Date of Interview in which recommended/ approved	Remarks
1	Surjit Singh	SC	01.06.1969	08.07.1992	08.06.1992	
2	Mohinder Singh	SC	10.03.1967	10.05.1994	--	Promoted
3	Tilak Raj Guleria	Neither	13.03.1966	11.07.1994	--	Promoted
4	Bhagwan Singh*	*	16.11.1974	05.08.1996	22.06.1996	*
5	Hoshier Singh	Neither	09.06.1965	29.11.1996	--	PH -Promoted
6	Kamal Singh Gautam	SC	08.03.1968	01.09.1997	09.08.1997	
7	Kimti Lal	SC	05.07.1963	27.08.1997	09.08.1997	
8	Ranvijay Kumar Singh	Neither	11.10.1965	26.10.1999	28.07.1999	
9	Sikander Kumar Sharma	Neither	29.10.1969	19.07.2000	01.06.2000	
10	Kulbir Singh Sidhu	Neither	01.06.1975	17.08.2000	09.08.2000	
11	Amarjit Singh	SC	13.07.1969	12.10.2000	09.10.2000	Telephone Operator
12	Indira Harit	Neither	23.12.1971	22.04.2009	--	Compassionate
13	Vibha Rani	Neither	02.08.1978	08.05.2009	--	Compassionate
14	Sukla Sarkar	Neither	15.04.1964	09.08.2012	--	Compassionate
15	Mohan Lal	Neither	18.03.1967	25.08.2014	25.08.2014	Promoted
16	Jaspal Singh	SC	19.08.1964	02.09.2020	--	
17	Jarnail Singh	Neither	05.06.1965	02.09.2020	--	
18	Jagdeep Khan	Neither	15.03.1970	02.09.2020	--	
19	Gurnam Singh	SC	01.04.1966	02.09.2020	--	
20	Harvinder Singh	SC	02.12.1963	02.09.2020	--	
21	Chandran Pillai	Neither	27.05.1966	02.09.2020	--	
22	Menu Kumari	Neither	01.12.1978	25.08.2021	--	Compassionate

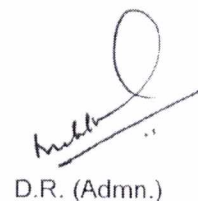
*The candidate at Sr. No.7 above, initially joined in the Institute under OBC category. The said category has been declared as ST vide No.2299 dated 29.03.2003 by the Executive Magistrate, Dharamsala, H.P.



U.D.C.



S.S.S.



D.R. (Admn.)