



संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान
(शिक्षा मंत्रालय, भारत सरकार के अधीन सम विश्वविद्यालय)
लौंगोवाल, जिला संगरूर, पंजाब – 148106
Sant Longowal Institute of Engineering & Technology
(Deemed-to-be-University under Ministry of Education, Government of India)
Longowal, District Sangur, Punjab-148106

संदर्भ सं/ Ref. No. SLIET/REG/4735

दिनांक / Date: 05/01/2022

OFFICE ORDER

In compliance to OM No. 11013/9/2014-Estt.A-III dated 03.01.2022 issued by Government of India, Ministry of Personnel, Public Grievances and Pensions, New Delhi, the following decisions have been taken as precautionary measures to prevent the spread of COVID-19 in the institute: -

1. All HoDs and Section In-charges may allow **50% staff to work from home till 15.01.2022** without affecting **departmental/institutional essential activities (academic/developmental)** in addition to ongoing online academic activities including examinations/evaluation etc.
2. HOD's/Section-in-charges may call any **staff member** as per requirement so that **no essential work should suffer**.
3. All employees who do not attend office on a particular day are to make themselves available on telephone/mobile and other electronics means of communication and maintain the Head-quarter. **Permission for head-quarter leave, if necessary, be obtained well in advance.**
4. All employees who attend office shall strictly follow COVID-19 appropriate behaviour including **wearing of mask, physical distancing, use of sanitizer and frequent hand washing** as per guidelines of Government of India.
5. All Heads of the Departments/Section In-charges shall ensure that all employees of their concerned department/sections are fully vaccinated and may obtain a copy of Final Certificate for COVID-19 Vaccination from them for office record.
6. Other restrictions imposed by State government/District Administration shall be strictly adhered to.


Registrar (Officiating)

- 01 Director, SLIET for kind information.
- 02 All Deans/HoDs/Section In-charges/Faculty In-charges
- 03 Faculty In-charge (ACSS) – with the request to upload on the Institute website.

"Proud to be Part of Team SLIET"