



SANT LONGOWAL INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Established by: Govt. of India; Deemed to be University)

Longowal -148106 Dist.: Sangrur (Punjab) INDIA

Chief Warden Office (B.H)

Tel: 91-1672- 253558

Email: cwo@sliet.ac.in

Ref. No. SLIET/CW/BH/ 908-912

Date: - 29-06-2021

NOTICE

SCHEDULE FOR VACATING THE ROOMS

The students of UG/PG final year may vacate their hostel rooms according to the schedule given as under, with prior permission to Warden/Chief Warden.

Sr. No.	Belongs to the State	Rooms to be vacated
1.	PUNJAB	Up to 02/07/2021
2.	HARYANA, HIMACHAL PRADESH & UTTARAKHAND	From 05/07/2021 to 10/07/2021
3.	OTHER STATES	From 12/07/2021 to 24/07/2021

BRIEF INSTRUCTIONS:

- The students are required to bring RT-PCR negative test report of Covid-19 and follow the SOP issued by Hostel System & Guidelines issued by State & Govt. of India from time to time.
- No meal facility is available. Hence students are advised to come with their own arrangement.
- Only three hours would be given to vacate the hostel room. Please manage accordingly.
- Students must visit the hostel during working days (i.e. Monday to Friday) & office hours (i.e. 8:30 am to 5:00 pm) only **with prior permission.**

DOCUMENTS (Hard Copy) REQUIRED AT TIME OF VACATING THE ROOMS:

- Permission cum Undertaking form duly filled & signed.
- Downloaded transaction copy of proof for mess bill clearance duly self-attested.
- Declaration form issued by SLIET Health Centre.
- RT-PCR Negative test report of Covid-19 (Within 72 hrs.).

NOTE: - For any query, students are advised to contact to their respective hostel warden(s). Contact details are available on Institute Website (<http://administration.sliet.ac.in/sliet-telephone-directory/>) and also given in the attached document for ready reference.

Handwritten: 29/6/21
Chief Warden
Girls Hostel

Handwritten: Onanda
Chief Warden
Boys Hostel

Handwritten: [Signature]
Chief Warden
Boys Hostel

C.C.: - For kind information, pl.

1. Director
2. Dean(SW)
3. Concerned Warden/Care Takers
4. F/I ACSS- with a request to upload the same on Institute website.
5. File copy

CONTACT DETAILS

(All EPABX Nos. have direct inward dialing facility prefix “253” and STD Code 01672 to this number to call from outside SLIET Campus)

Name (Dr, Mr, Mrs, Miss, Prof.)	Designation	EPABX Number		Mobile/ Direct	E-Mail
		Off	Resi.		
HOSTELS					
Prof. J.S. Ubhi	Chief Warden (BH)	222	223	94630-68009	js_ubhi@yahoo.com
Prof. Vikas Nanda	Chief Warden (BH)	254	255	98159-80054	vikasnanda@sliet.ac.in
Prof. Surita Maini	Chief Warden (GH)	244	245	94638-63150	suritamaini@gmail.com
CW Office		558			cwbh@sliet.ac.in
Sh. Hardinder Singh	SSS	558	497	98726-58969	cwo@sliet.ac.in
Boys Hostel 3		561			
Dr. Gulshan Jawa	Warden	322	596	9463167202	gulshanjawa@yahoo.co.in
Dr. Yogesh Verma	Warden			99339-65343	yogeshverma@sliet.ac.in
Sh. Satpal Singh	UDC	569	578	9417601728	ssslit@gmail.com
Boys Hostel 4		562			
Dr. Yogesh Kapil	Warden	660	267	9988600397	yogesh.kapil6@gmail.com
Dr. Jagdeep Singh	Warden			94587-29314	jagdeep@sliet.ac.in
Sh. Satpal Singh	UDC	570	578	9417601728	ssslit@gmail.com
Boys Hostel 6		564			
Dr. Md. Majid	Warden	280	882	9417207745	mohdmajid_2004@rediffmail.com
Dr. Tajinder Singh	Warden			62839-63279	tajindersingh@sliet.ac.in
Sh. Kulvir Singh	LDC	572		9465729659	kulvirbagga@rediffmail.com
Boys Hostel 10		676			
Sh. Pankaj Kumar Das	Warden	331	690	9478214936	pankaj.jkd@gmail.com
Sh. Ashwani Kumar	Warden			84865-40794	ashwanifet@sliet.ac.in
Sh. Raj Singh Guru	Assistant	894		9463122162	rajsinghguruct@gmail.com
Girls Hostel No. 01		772			
Dr. Payal Malik	Warden	325	856	8146752609	msg.payal@gmail.com
Ms. Seema Khurmi	JSS	547	897	9988866931	seema.khurmi1969@gmail.com

To

The Warden
Hostel No.....

Subject: - Permission to vacate the hostel's room.

Sir/Madam,

I S/o/D/o
Reg. No. have made on-line payment of pending mess bill with
transaction details dated (copy of
same has also been attached herewith). I have cleared all the dues and my No
dues process may please be initiated on ERP.

I am also handing over my room no. hostel no. and taking away
all my belongings with me.

I hereby undertake that I shall follow all the guidelines related to COVID-19
issued for students during visit of hostel/institute (uploaded on Institute web site).
I declare that I do not having fever, cough and breathing problem in past two
weeks and my residential area has not been declared as a containment zone. I
further declare that my visit to the institute is in the knowledge of my parents.

Signature

Name

Room No.

Hostel No.....

Mob. No.

Date of vacation.....

GUIDELINES FOR THE STUDENT(S) DURING VISIT OF HOSTEL/INSTITUTE FOR PREVENTION FROM COVID-19

1. The student shall make a request to concerned Warden with details of visit (date and timing) for approval of his/her visit.
2. The student must clear all his/her hostel dues before visit to the hostel.
3. The concerned Caretaker shall convey the approval to the concerned students.
4. The student must install the **Aarogya Setu App and Cova Punjab App** on his/her mobile before visit to the hostel.
5. The student should wear face mask on the day of visit to Hostel.
6. Only one person (guardian) shall be allowed to accompany the student and both should maintain proper social distance during their visit.
7. They must ensure to have the RT-PCR Negative report of 72 hours before.
8. The student will ensure to make proper IN entry in the Student Movement Register, kept with security guard on duty, on the day of visit to Hostel.
9. They will be allowed to enter in the hostel after proper thermal scanning and sanitization.
10. The student will be given only three hours to vacate the room from hostel.
11. The student is advised to bring his/her own packing material to pack his/her luggage from hostel.
12. The student and/or guardian should make proper arrangement in advance to carry out the luggage from room to outside of the campus.
13. The student(s) can visit during office hours only. (i.e. 8:30 AM to 5:00 PM)
14. The Guardian visiting with his/her ward is requested to follow the guidelines given by the Security Guard and cooperate with the hostel staff on duty.
15. After taking out luggage, the student will ensure to make proper OUT entry in the Student Movement Register kept with security guard on duty on the day of visit to Hostel.

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(DEEMED TO BE UNIVERSITY)
Longowal-148106, Distt. Sangrur (Pb.)
(SLIET Health Centre)

Declaration

(To be filled by students visiting Hostels)

I,, Regn. No.
S/D/W of resident of do
hereby voluntarily declare that I am not coming from any containment zone and I will vacate the
hostel room same day.

This is to certify that I came to SLIET Longowal today (FN/ AN) to pick up
my luggage from hostel.

I hereby declare that I do not have any symptom of COVID-19. Further, I declare that I have not
visited any place covered under containment area/Buffer Zone/Red Zone for COVID-19.

I have already installed **Aarogya Setu App** and **Cova Punjab App** on my Mobile
No.....

It is showing status as..... and,
respectively.

I will strictly follow COVID-19 preventive measures as per guidelines issued by State Government
and Govt. of India.

In case any symptom of COVID-19 is felt, I will immediately report to the SLIET Health Centre.
(Phone Numbers 01672-253519, 253666, 253512).

Signature.....

Name.....

Department.....

Hostel No. and Room No.

Date:

FOR USE BY THE SLIET HEALTH CENTRE

Temperature checked with Infrared Thermometer and found within the prescribed limits.

At a glance no symptom of COVID-19 is observed. His/Her Aarogya Setu status and Cova Punjab
App status, as per his/ her mobile, is..... and
....., respectively.

Forwarded to the concerned HOD/Section In-charge/Chief Warden for information and record
please.

Staff Nurse
SLIET

Medical Officer,

**THE STUDENTS MUST FOLLOW FLOW CHART DURING VISIT
TO HOSTEL:**

