



संत लौगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
लौगोवाल, संगरूर, पंजाब - १४८ १०६

(शिक्षा मंत्रालय के अधीन मानित विश्वविद्यालय)

Sant Longowal Institute of Engineering and Technology

Longowal, Dist. Sangrur, Punjab - 148106

(Deemed to be University under Ministry of Education)

Ref. No. SLIET/REG/2021/256

Date: 16/4/21

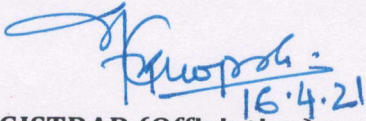
OFFICE ORDER

This is in continuation of Circular No.SLIET/REG/15668 dated 22/03/2021, No.SLIET/REG/16108 dated 31/03/2021 & No.SLIET/REG/182 dated 09/04/2021.

In view of the unprecedented rise in the numbers of COVID-19 cases, the following decisions have been taken as precautionary measures to prevent its spread:-

1. All HODs and Section In-charges may allow 50% staff to work from home till **25th April, 2021 (Sunday)**.
2. HODs may allow faculty to **work from home (WFH)** till **25th April, 2021 (Sunday)** without effecting ongoing online academic activities.
3. All employees who does not attend office on a particular day are to make themselves available on telephone/mobile and other electronics means of communication and maintain the Head-quarter.
4. All employees who attend office shall strictly follow COVID-19 appropriate behaviour including **wearing of mask, physical distancing, use of sanitizer and frequent hand washing** as per guidelines of G.O.I..
5. Dean (SW) is requested to identify and prepare 5-10 rooms in Boys Hostel No.3 and 4 to extend isolation facility for campus residents. If required, family and staff members may use the facility of Hostel/ Community Centre/ Faculty Club (for COVID positive cases) and Transit Accommodation (for COVID Negative members of family) for self isolation. Request for the same be submitted in the **office of Registrar**.
6. All campus residents are advised to restrict outside movements for safety of all.
7. All hostel residents shall not leave the campus without prior permission. Dean (SW) and Faculty In-charge (Security) shall take necessary action to the effect.
8. All Ph.D. and PG students working in Labs shall ensure necessary COVID protocol as per Point 4 above.

This bears the approval of the Competent Authority dated 16/04/2021.


REGISTRAR (Officiating)

Copy to following officers/officials for information and necessary action please :-

- 01 Director.
- 02 All Deans/HoDs/Section In-charges/Faculty In-charges- For n/a please.
- 03 F.I. (ACSS) - with a request to upload on the Institute website.
- 04 Estate Officer – for necessary action for point No.5.
- 05 Hostel Notice Boards