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MINUTES OF THE SECOND MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD ON 08.09.2016 AT 10.30 A.M. IN THE COMMITTEE ROOM, ADMN. BLOCK OF THE INSTITUTE TO DISCUSS URGENT AND IMPORTANT ACADEMIC RELATED MATTERS.

The following were present :-

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| 1. Dr. V. K. Jain, Professor (EIE) & Director, SLIET | In the chair |
| 2. Dr. V. K. Rattan, Professor (Chemical Engg), PU, Chandigarh | Member |
| 3. Dr. M. B. Bera, Professor (FET) & Dean (Academics) | Member |
| 4. Dr. Rajesh Kumar, Professor (ME) & Dean (R&C) | Member |
| 5. Dr. Pardeep Gupta, Professor (ME) & Dean (P&D) | Member |
| 6. Dr. A. S. Arora, Professor (EIE) & Dean (SFW) | Member |
| 7. Dr. S. S. Dhaliwal, Professor (Maths) | Member |
| 8. Dr. Harish Chopra, Professor (Chemistry) | Member |
| 9. Dr. Jagtar Singh, Professor (ME) & Co-ordinator, TEQIP | Member |
| 10. Dr. Navdeep Jindal, DR (Acad) | Member |
| 11. Dr. J.S. Dhillon, Professor & HOD (EIE) | Member Secretary |

At the outset, the Director-cum-Chairman, Internal Quality Assurance Cell (IQAC) of the Institute welcomed all the internal as well as external members present during the second meeting of the Cell. Thereafter, he invited the Member Secretary, IQAC, SLIET, Dr. J. S. Dhillon, to start the proceedings.

The Member Secretary, IQAC, made a brief presentation about the programmes and mandate of the Institute viz-a-viz agenda points circulated for the meeting.

The decisions were taken on the agenda points, as detailed below:-

1. The minutes of the first meeting of the IQAC held on 09.05.2016 were confirmed.
2. Five best practices have been agreed to be implemented which are as under :-
 - (a) Centralized computer centre operational for 24x7 with biometric entry ;
 - (b) Implementation of total quality management (TQM) students in laboratories ;
 - (c) Innovation Centre ;
 - (d) Mentoring and counseling centre
 - (e) Online admission test will be conducted phase-wise for Ph. D. and M. Tech. students, whose examination centre shall be allocated at SLIET, Longowal.
3. It was also agreed for upgradation of the class rooms, phase-wise.
4. Each faculty member must submit subject-wise learning attainments and shall be the part of the course file.

The meeting ended with a vote of thanks to the Chair.

SLIET/IQAC/16/02
09.09.2016

JK
08/9/16
Director & Chairman,
IQAC.

JSDhillon
08.09.2016
(Dr. J. S. Dhillon),
Prof & MS, IQAC.

ALL HODs