Sant Longowal Institute of Engineering & Technology (Deemed-to-be-University under MoE, Govt. of India) LONGOWAL (SANGRUR, PUNJAB)

OFFICE OF DEAN (ACADEMICS)

Ref. No. SLIET/ Dean (A) / 2021 /

Dated : 15 February, 2021

IMPORTANT CIRCULAR

1480

23RD ANNUAL CONVOCATION

Dear student,

This is in continuation of the earlier letter bearing Ref. No. SLIET/Acad Section/2021/1437 dated 09.02.2021, related to the subject cited above.

It is intimated that the 23rdAnnual Convocation shall be held in "offline mode"on 5thMarch, 2021. It is again intimated that, the Institute shall not be in a position to provide any residential accommodation to the participants, and only the recipients are allowed to attend the convocation, without any accompanying person. Further, due to covid-19, all SOPs are required to be followed during the convocation. There shall be a live streaming of the function for benefit of family members of students.

For the convocation, you are required to register yourself on the ERP academic module. The detailed procedure for the same is mentioned below :-

- . 1 Open website :www.sliet.ac.in
- 2. Click ERP tab available on the top left of the page
- 3. Login to the ERP module (follow the steps mentioned below)
- 4. Fill registration number (only numeric values)
 - a. Submit for OTP (OTP shall be sent to the registered email)
 - b. Check email for OTP
 - c. Enter OTP
 - d. Click "submit" tab
- 5. Click "fee for various certificates" tab
- 6. Select "convocation fee" tab. Then click "add" tab
- 7. Make payment of Rs.300/-

The following is the dress code for the convocation :-

Boys		Girls
White Shirt	Turban / Sash Color :	White Salwar Suit
Black Trousers	UG students :Black	Sash with Institute Logo
Sash with Institute Logo	PG students :Blue	Sash color (UG : Black, PG : Blue, Ph.D : Red
Shoe : Formal	Ph. D. students :Red	Shoe : Formal

To receive the degree "No Dues Certificate" completed in all respects is required (through ERP).

It shall be appreciated if you register well before the last date (i.e. 19thFeb,2021) so that the Institute can plan further for successful completion of the annual convocation. However, the detailed program shall be intimated shortly.

Note :Students are advised to visit the Institute website regularly for latest updates.

Dean (Academics)

Copy to :-

- 1. Director for inf pls
- 2. All Deans/Registrar/HODs/Sections Incharge for inf & n/a (as may be required) pls
- 3. Asso Dean (AP) & Asso Dean (Acad) for inf and n/a (as required by the acad section) pls
- 4. FI (ACSS) with a request to upload this letter on the SLIET website, pls.
- 5. File copy