INSTRUCTIONS FOR FACULTY

REGARDING ODD SEMESTER (2020-21) ONLINE IST PHASE END SEMESTER EXAMINATION OCT. 2020

The End semester examinations of ICD/UG/PG are scheduled to start from 1stweek of October 2020.The concerned faculty member must ensure the following mandatory requirements for the smooth conduct of these examinations.

Pattern of Paper

1. **For ICD students**: The Ist phase end term examination will be of **2 hours** duration. The maximum marks will be 50. The structure of the question paper shall be as under:-

    a) The question paper shall have three sections. The students shall be asked to attempt five questions. All questions shall carry equal marks.

    b) Section-I will have one question containing very short answer type questions covering whole syllabus. This question shall be compulsory.

    c) The remaining two sections shall contain three questions each as per the division of syllabus (as per present division of syllabus three questions from Unit 1 and three questions from Unit 2. From these two sections, the students shall be required to attempt two questions each.

    d) The weightage shall be given to the numerical problems in the question paper, wherever possible, and as per requirement of the course.

2. **For UG & PG students**: The questions paper will be of **3 hours** duration.Maximum marks will be 50 and will be having three parts as following:

    PART A (Compulsory question)

    Q.No.-1 (Having ten parts of one mark each, question shall be asked from entire syllabus)

    10×1=10 Marks

    Multiple choice questions (multiple choice, multiple selection, sequencing type, match the following, assertion- reason type)

    OR

    Short Answer (Having ten parts of one mark each, questions shall be asked from entire syllabus)

    PART B

    (Two questions shall be set up from the unit-1). Paper setter may make sub sections (a,b,c) within the particular question. Paper setter may also give choice as "OR" within the particular question.)

    2×10=20

PART C

(Two questions shall be set up from the unit-2). Paper setter may make sub sections (a, b, c) within the particular question. Paper setter may also give choice as "OR" within the particular question.) 2×10=20

Conduct of Examination

1. There will be proper proctoring throughout the examination.
2. All concerned students should be informed by available communication means and attempt be made to get them join the class prior to examination.
3. Paper be uploaded in classroom five minutes before the start time of the paper.
4. A student shall be available on google meet for proctoring during the entire duration of examination to be considered as appeared in the examination.
5. After the examination, 15-minute time be given for uploading the scanned answer sheet in pdf format and file name appearing as student registration number.
6. For late submission of the answer sheetsup to 30 minutes may be accepted, marks (up to 10) shall be deducted by the teacher as penalty. Please ensure the assignment setting accordingly.