



Sant Longowal Institute of Engineering and Technology
Longowal, Distt. Sangrur, Punjab – 148106
(Deemed to be University under MHRD, GOI)

Ref. No. SLIET/Admn./2020/A2/ 11380-83

Dated : 26/10/2020

CIRCULAR

The Department of Finance, Department of Expenditure, EII (A) Branch issued OM No. 12(2)/2020 – EII (A) dated 12th October, 2020 for grant of advance – Special Festival Package to Government Servant. The Ministry of Education, GoI vide letter No. 4-6/2020-TS.VII dated 21st October, 2020 has extended the benefit of Special Festival Package (Festival Advance) for all CFTIs. The Competent Authority is pleased to approve the Festival Advance under Special Festival Package for the employees of the Institute.

Main feature of the Special Festival Package

1. All regular employees of the Institute are eligible for Festival Advance under Special Festival Package provided he/she is on Government Duty or on leave excluding leave preparatory to retirement, on the date on which the advance is disbursed.
2. The amount of the package is Rs. 10,000/- to be paid as an advance to Institute employees. This amount is interest free. The amount would be released through pre-loaded Rupay Card from SBI.
3. The amount paid under this package is recoverable in not more than ten (10) instalments.
4. It is decided that “**Deepawali**” is declared for availing Special Festival Package for the Institute employees.

All the employees, who wish to avail the Special Festival Package for Festival Advance of Rs. 10,000/- may send their applications by 28.10.2020 (Wednesday) positively to the Deputy Registrar (A&A) in the enclosed prescribed format.

This bears the approval of Competent Authority dated 23.10.2020


26/10/20
Deputy Registrar (Admn.)

A copy of above is forwarded to :

1. Director for kind information
2. Registrar
3. All Deans/HODs/Section In-charges:- for circulation in their respective deptts/sections
4. File copy


Deputy Registrar (Admn.)



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**APPLICATION FOR FESTIVAL ADVANCE UNDER SPECIAL
FESTIVAL PACKAGE OF GOI**

1	Name of the Employee	
2	Designation	
3	Department/Section	
4	Date of Joining	
5	Pay Level	
6	Email ID	
7	Mobile Number	
8	Savings Account No of CBI, Longowal branch.	

(Signature of the Employee)

HODs/Section Incharge

Deputy Registrar (A&A)