Sant Longowal Institute of Enginneering & Technology
(Deemed-to-be-University under MHRD, GOI)
LONGOWAL (SANGRUR, PUNJAB)

Ref. No. SLIET/ Dean (A) / 2020 / 506   Dated : 14 August, 2020

NOTICE /CIRCULAR

In view of the decision taken by the Senate in its 29th meeting held on 17.07.2020, it has decided to deploy Google Education in the Institute, for online education. Accordingly, all the faculty & students in the Institute have been provided the email ids on Google G-suite for education. The following points may please be noted :-

Academic calendar – The delivery of the courses has already started for first phase of the odd semester 2020-21, which shall be completed by 27.09.2020.
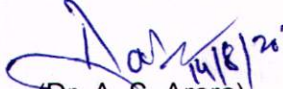
Modalities for academic activities – All the online education should be through Google G-suite using official email ids. The guidelines for creating the classes, associating the students by the faculty and conduct of classes through online mode have already been circulated/demonstrated. It is desirable that content equivalent to one lecture may be uploaded on daily basis.

Monitoring – All the faculty are required to add departmental HODs/Mentor as "Teacher" in their Google classroom for each subject. The responsibility of ensuring the holding of all classes and monitoring shall lie with respective HOD. Further, HODs are requested to submit the completion report for each subject in the office of Dean (Acad) on 28.09.2020.

Assessment

Conduct of Quiz – There will be atleast one Quiz per week for each subject. The score of these Quiz shall form part of the internal assessment, for which, separate guidelines shall be issued.

Assignments – It is desirable that atleast one assignment per week shall be given. The students are required to submit the assignment as per the existing guidelines.

(Dr. A. S. Arora)
Dean (Academics)

Copy to :-

1. Director – for inf pls
2. Registrar – for inf pls
3. All Deans / HODs – for inf and n/a pls
4. FI (ACSS) – for inf and uploading on SLIET website pls
5. AR (Acad) – for inf & n/a (as required) pls
6. File copy