



संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,  
लौंगोवाल, संगरूर, पंजाब - १४८ १०६  
(मानव संसाधन विकास मंत्रालय के अधीन)

**Sant Longowal Institute of Engineering and Technology,**  
**Longowal, Distt. Sangrur, Punjab - 148106**  
(Deemed To Be University under MHRD)

Ref. No. : SLIET/Admn/18162-63

Date : 03/06/2020

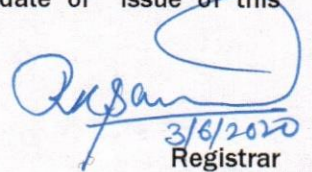
**NOTIFICATION**

In compliance to the Resolution No. 35.07 of 35<sup>th</sup> meeting of the Board of Management of the Institute held on 20.03.2020, the Institute intends to conduct Departmental Promotion Committee (DPC) meeting for the post of "Data Entry Operator (EDP)". The Educational Qualifications, Experience and other requirement as per Recruitment Rules approved by the BoM vide Resolution No.11.5 & 13.10 of its 11<sup>th</sup> and 13<sup>th</sup> meetings held on 21.09.2012 and 12.07.2013 respectively, for promotion are as under:-

01	Name/ Number of Posts	Data Entry Operator (EDP) / 02 (UR)
02	Pay Scale/Pay Level	Pay Level - 05 of Rs.29200-92300/-. The pay will be fixed as per CCS Rules.
03	Educational Qualification	Bachelor of Computer Application (BCA)/ 03 years Diploma in Computer Science & Engineering, Programming or equivalent from recognized Institute, University or Board.
04	Experience/Regular Service required	05 years regular service as Data Entry Operator in the GP of Rs.2400/- as per 6 <sup>th</sup> CPC (Level-4 as per 7 <sup>th</sup> CPC).
05	Age Limit	No
06	Skill Test	N.A.
07	Method of Promotion	Seniority-cum-fitness basis
08	APARs Grading for the last five years	Very Good APAR Grading for the last five years.
09	Vigilance Clearance Certificate	Vigilance Clearance Certificate from CVO, SLIET.
10	Any other information	Any other information which affects the suitability of a candidate for promotion will also be taken into account.

All the Data Entry Operators, who fulfill the above educational qualifications, experience are required to send their consent in the enclosed proforma (if they are willing to be considered for promotion) to the office of Registrar within 10 days from the date of issue of this order, failing which it will be assumed that the concerned employee is not willing to be considered for promotion.

A list of Data Entry Operators, in the order of seniority, is enclosed herewith for information and reference of all concerned. In case, any discrepancy is observed in the above seniority list, Educational Qualifications, Experience or any other requirement, the same may be brought to the notice of the Registrar through Email/otherwise within 3 days from the date of issue of this Notification.

  
3/6/2020  
Registrar

Copy to :-


- 01 Director for kind information.
- 02 All Deans/HoDs/Section In-charges/Faculty In-charges - with the request to circulate amongst all Data Entry Operators working in their control.


## Seniority Lists-Non-Teaching | 2019


## SANT LONGOWAL INSTITUTE OF ENGINEERING &amp; TECHNOLOGY, LONGOWAL

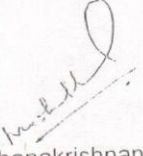
Seniority List of the officers in the Cadre Data Entry Operator for promotion to the Post of Data Entry Operator (EDP)

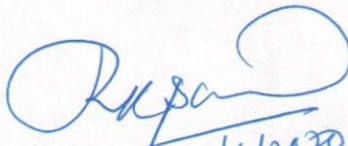
Sl.No.	Name of the Officer	Whether belongs to SC or ST. If not, say neither	Date of Birth	Date of regular appointment to the grade	Date of Interview in which recommended/ approved	Remarks
1	Jitender Pal Singh	Neither	03.11.1974	09.11.1999	27.07.1999	
2	Vineet Mittal	Neither	06.03.1974	02.11.1999	27.07.1999	
3	Pratibha Devi	Neither	26.06.1976	27.10.1999	27.07.1999	
4	Aruna Kumari	Neither	12.03.1976	02.11.1999	27.07.1999	
5.	Shamsher Singh	Neither	12.04.1967	28.07.2014	28.07.2014	Promoted

  
(Deepak Kumar)  
L.D.C.

  
(Surinder Singh)  
U.D.C.

  
(Avtar Singh)  
S.S.S.

  
(Mohanakrishnan C)  
D.R. (Admn.)

  
3/6/2020

## CONSENT FORM

**FOR CONSIDERING FOR PROMOTION THROUGH  
DEPARTMENTAL PROMOTION COMMITTEE (DPC) FOR  
THE POST OF \_\_\_\_\_**

Reference Notification No. SLIET/Admn./\_\_\_\_\_ dated  
\_\_\_\_\_ notifying the vacancies for promotion to the post  
of \_\_\_\_\_ through Departmental Promotion  
Committee.

I hereby convey my consent to consider my candidature for the  
post of \_\_\_\_\_ for promotion through DPC.

I have gone the Educational Qualification & Experience and  
other conditions mentioned in the notification for said post.

I hereby certify that I meet the criteria (Educational  
Qualification, Experience and other conditions) for the said post  
and has no objection to the criteria.

I have also gone through the Seniority List enclosed with the  
notification and found the same in order.

(Signature)

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Department/Section: \_\_\_\_\_

HOD/Section In-charge

REGISTRAR