



संत लॉंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान
(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन सम विश्वविद्यालय)
लॉंगोवाल, जिला संगरूर, पंजाब – 148106
Sant Longowal Institute of Engineering & Technology
(Deemed-to-be-University under Ministry of Human Resource Development, Government of India)
Longowal, Distt. Sangur, Punjab-148106

संदर्भ सं/ Ref. No. SLIET/DIR/3744

दिनांक /Date: 20-3-2020

CIRCULAR
IMPORTANT & URGENT

In continuation to circular No. SLIET/REG/6071 dated 18.03.2020 (copy enclosed), all faculty, staff and their family members who are coming/have come from foreign countries recently are advised to quarantine themselves for 14 days after travel.

Information (Name, area of residence, dates of departure and arrival, countries visited etc. shall be furnished to the office of the Registrar immediately on arrival in the campus.

They are advised to follow guidelines/advisory of the Central Government/ Punjab Government/District Administration, in this regard.

Encl. As above.


20/3/2020
Director

Copy to :-

- 01 Registrar
- 02 All Deans/HoDs/Section In-charges/Faculty In-charges
- 03 Faculty In-charge (ACSS) – with the request to upload on the Institute website.
- 04 Chairman, Health Centre – for kind information and necessary action
- 05 Medical Officer, SLIET, Longowal
- 06 F.I. (Security) – with the request to arrange entry of visitors at Main Gates of SLIET.

"Proud to be Part of Team SLIET"



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दिनांक /Date: 18-03-2020

CIRCULAR

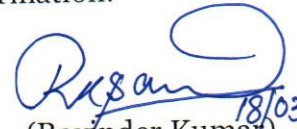
Following advisories from the Government of India, Ministry of Health and Family Welfare (MoHFW), New Delhi and Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training (DoP&T), New Delhi are brought to the notice of the faculty, staff, students and residents of the Institute :-

- 01 Consolidated Travel Advisory for Novel Corona Virus (COVID-19) as on 11.03.2020 issued by the MoHFW.
- 02 Preventive measures to be taken contained in OM No. F. 11013/9/2014-Estt.A.III dated 17.03.2020 regarding spread of COVID-19

The faculty, staff and their family members who have visited/come from high risk states like Delhi, U.P, Maharashtra and Kerala or from foreign country are required to get screened at the Medical Centre of the Institute immediately on entering the Institute.

Information (Name, area of residence, dates of departure and arrival, countries visited etc. in this regard may be furnished to the office of the Registrar for onward submission to the local authorities in Sangrur District.

Copies of the advisories referred above are enclosed for kind information.


(Ravinder Kumar) 18/03/2020
Registrar

Copy to :-

- 01 Director, SLIET for kind information.
- 02 All Deans/HoDs/Section In-charges/Faculty In-charges
- 03 Faculty In-charge (ACSS) – with the request to upload on the Institute website.
- 04 Chairman, Health Centre – for kind information and necessary action
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CONSOLIDATED TRAVEL ADVISORY FOR NOVEL CORONAVIRUS DISEASE
(COVID-19)

More than 100 countries across the world now have reported cases of COVID-19. People traveling to these countries or people who have travelled abroad might come in contact with people affected with COVID-19 during their stay or even while in transit at the airports. Within these countries, few countries have reported very large number of cases and deaths putting passengers from these countries particularly at higher risk of infection. Travel Advisories had been issued by Ministry of Health and Family Welfare from time to time. The following consolidated Advisory is presently issued.

1. All existing visas (except diplomatic, official, UN/International Organizations, employment, project visas) stand suspended till 15th April 2020. This will come into effect from 1200 GMT on 13th March 2020 at the port of departure.
2. Visa free travel facility granted to OCI card holders is kept in abeyance till 15th April 2020. This will come into effect from 1200 GMT on 13th March 2020 at the port of departure.
3. OCI card holders already in India can stay in India as long as they want.
4. Visas of all foreigners already in India remain valid and they may contact the nearest FRRO/FRO through e-FRRO module for extension/conversion etc. of their visa or grant of any consular service, if they choose to do so.
5. Any foreign national who intends to travel to India for compelling reason may contact the nearest Indian Mission.
6. In addition to Visa restrictions already in place, passengers traveling from /having visited Italy or Republic of Korea and desirous of entering India will need certificate of having tested negative for COVID-19 from the designated laboratories authorized by the health authorities of these countries. This is in enforcement since 0000 hrs. of 10th March, 2020 and is a temporary measure till cases of COVID-19 subside.
7. All incoming travelers, including Indian nationals, arriving from or having visited China, Italy, Iran, Republic of Korea, France, Spain and Germany after 15th February, 2020 shall be quarantined for a minimum period of 14 days. This will come into effect from 1200 GMT on 13th March 2020 at the port of departure.

8. Incoming travelers, including Indian nationals, are advised to avoid non-essential travel and are informed that they can be quarantined for a minimum of 14 days on their arrival in India.
9. Indian nationals are further strongly advised to refrain from travelling to China, Italy, Iran, Republic of Korea, France, Spain and Germany.
10. All incoming international passengers returning to India should self-monitor their health and follow required do's and dont's as detailed by the Government.
11. International traffic through land borders will be restricted to designated check posts with robust screening facilities. These will be notified separately by M/o Home Affairs.
12. All international Passengers entering into India are required to furnish duly filled self-declaration form in duplicate (including personal particulars i.e. phone no. and address in India) (as annexed) to Health Officials and Immigration officials and undergo Universal Health Screening at the designated health counters at all Points of Entry.
13. For any queries related to health, people may contact Ministry of Health & Family Welfare 24*7 helpline number (+91-11-23978046) or email at (ncov2019@gmail.com).

F.No.11013/9/2014-Estt.A.III
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

North Block, New Delhi

Dated: 16/03/2020

17¹⁴

OFFICE MEMORANDUM

Subject: Preventive measures to be taken to contain the spread of Novel Coronavirus (COVID-19) – regarding.

In order to contain the spread of Novel Coronavirus (COVID-19), some precautionary measures are required to be taken by all the employees and the Ministries/Departments. In this regard, it has been decided to issue the following advisory for the well-being of Government employees and in public interest.

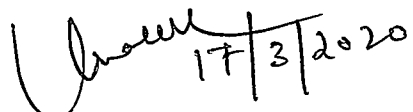
2. All the Ministries/Departments are advised to take all necessary measures such as :-

- (i) Install thermal scanners at the entry of Government buildings, as feasible. Mandatory placing of hand sanitizers at the entry of Government buildings. Those found having flu-like symptoms may be advised to take proper treatment/quarantine etc.
- (ii) Discourage, to the maximum extent, entry of visitors in the office complex. Routine issue of visitors/temporary passes should be suspended with immediate effect. Only those visitors whom have proper permission of the officer who they want to meet, should be allowed after being properly screened.
- (iii) Meetings, as far as feasible, should be done through video conferencing. To minimize or reschedule meetings involving large number of people unless necessary.
- (iv) Avoid non-essential official travel.
- (v) Undertake essential correspondence on official email and avoid sending files and documents to other offices, to the extent possible.
- (vi) Facilitate delivery and receipt of dak at the entry point itself of the office building, as far as practicable.
- (vii) Close all gyms/recreation centres/creches located in Government buildings.
- (viii) Ensure proper cleaning and frequent sanitization of the work-place, particularly of the frequently touched surfaces.

- (ix) Ensure regular supply of hand sanitisers, soap and running water in the washrooms.
- (x) All officials may be advised to take care of their own health and look out for respiratory symptoms/fever and, if feeling unwell, should leave the workplace immediately after informing their reporting officers. They should observe home-quarantine as per the guidelines issued by MoH&FW, Government of India available at the following URL: mohfw.gov.in/DraftGuidelinesforhomequarantine.pdf.
- (xi) The leave sanctioning authorities are advised to sanction leave whenever any request is made for self-quarantine as a precautionary measure.
- (xii) Advise all employees who are at higher risk i.e. older employees, pregnant employees and employees who have underlying medical conditions, to take extra precautions. The Ministries/Departments may take care not to expose such employees to any front-line work requiring direct contact with the public.

3. An indicative list of Do's and Don'ts is also annexed for wide dissemination.

Encl: As above


17/3/2020
(Umesh Kumar Bhatia)
Deputy Secretary to the Govt. of India

To,

1. All the Ministries/Departments, Government of India
 2. PMO/Cabinet Secretariat
 3. PS to Hon'ble MOS(PP)
 4. PSO to Secretary(Personnel)
 5. Sr. Tech. Dir., NIC, DoP&T
- } For Information

Do's

- To maintain personal hygiene and physical distancing.
- To practice frequent hand washing. Wash hands with soap and water or use alcohol-based hand rub. Wash hands even if they are visibly clean.
- To cover your nose and mouth with handkerchief/tissue while sneezing and coughing.
- To throw used tissues into closed bins immediately after use.
- To maintain a safe distance from persons during interaction, especially with those having flu-like symptoms.
- To sneeze in the inner side of your elbow and not to cough into the palms of your hands.
- To take their temperature regularly and check for respiratory symptoms. To see a doctor if you feel unwell (fever, difficulty in breathing and coughing). While visiting doctor, wear a mask/cloth to cover your mouth and nose.
- For any fever/flu-like signs/symptoms, please call State helpline number or the 24x7 helpline number of the Ministry of Health & Family Welfare at 011-23978046.

Don'ts

- Shake hands.
- Have a close contact with anyone, if you're experiencing cough and fever.
- Touch your eyes, nose and mouth.
- Sneeze or cough into palms of your hands.
- Spit in Public.
- Travel unnecessarily, particularly to any affected region.
- Participate in large gatherings, including sitting in groups at canteens.
- Visit gyms, clubs and crowded places etc.
- Spread rumours or panic.