

Sant Longowal Institute of Engineering & Technology, Longowal
(Deemed to be University)

TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP-III)

Sub-Component 1.3: (Twinning Arrangement to build capacity and Improve Performance of Participating Institutes)

SLIET/TEQIP-III/87

Dated 22/06/2018

Guidelines for

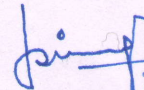
Budgetary Allocation to conduct of STTP/STC/Workshop/Conference etc. under TEQIP-III

1. The organizer will be required to apply on a standard proforma provided by the TEQIP-III cell.
2. Different activities which can be carried out by various departments under TEQIP-III:
 - (a) STTP/STC/SDP/Conference/Industry Institute Interaction/others: Maximum two activities can be carried out per department in a financial year. However, the limit of maximum activities by a department can be relaxed by the Competent Authority.
 - (b) Funds allocation for above mentioned activities for each department under TEQIP-III shall be maximum ₹2.00 Lacs in the first phase. However, limit may be extended by the competent authority.
 - (c) The bifurcation of expenditure of the funds allocated under TEQIP-III is as under.

Activity	%age of allocated fund
Honorarium/TA/DA to experts	40%
Hospitality	30%
Stationary/Publicity/Contingency/Course material / Registration Kit/Printing/Misc.	30%
Deviation up to $\pm 10\%$ in any above mentioned expenditure components would be permissible. In case deviation is more than $\pm 10\%$, the case has to be submitted to competent authority for approval with proper justification	

- (d) The Honorarium and TA/DA to the experts/invited speakers will be as follows:
 - **TA/DA** should be given as per institute norms, however under special cases TA/DA as per TEQIP-III guidelines may be given to the expert's subject to approval of Director, SLIET.
 - **Honorarium** to experts (External): ₹5000 per day (reference no. F.No.16-26/2017-TS.VII dated 27/09/2017).
 - **No honorarium** will be paid to the experts from SLIET, Longowal and mentee institute (NIT, Uttarakhand).
- (e) Criteria for organizing activity:
 - Minimum of 20 participants should be ensured in STTP/STC/SDP.
 - Minimum of 50% of total lectures scheduled should be delivered by the external experts.
 - TA/DA to participants is not allowed in any of the above activities.
 - Minimum Registration Fee: ₹1000 per participant from other educational/research institutions/organizations; ₹1500 per participant from industry; ₹500 per research scholar/student.
 - Submission of the proceedings of all of the above activities to the TEQIP cell is mandatory preferably in CD.
 - List of participants along with affiliation, contact details as per format (Annexure-I)

This bears the approval of competent authority: 06/06/2018


22.06.2018
Coordinator TEQIP-III

Copy to

1. Director- for kind information please.
2. Registrar - for kind information please.
3. All Deans- for kind information please.
4. All HODs- request for circulation amongst the faculty and staff.
5. Prof. I/C (A&A), Nodal Officer (Accounts) TEQIP-III

Details of the Participants of STTP/STC/SDP/Workshop

S.No.	Name of the Participant	Designation	Address/Affiliation	Contact Detail

1	HOD (Mechanical)			
2	HOD (Physics)			
3	HOD (Chemistry)			
4	HOD (Maths)			
5	HOD (Food & CA)			
6	HOD (Chemical)			
7	HOD (IT-E)			
8	HOD (SB)			
9	HOD (SS)			
10	HOD (B&H)			
11	HOD (Training and Placement)			
12	HOD (Workshop)			
13	Chairman SET			
14	Purchase Section			
15	Stores Section			
16	Hospital Officer			
17	Librarian			
18	Asst. Engineer (Electrical)			
19	Incharge SHS			
20	Asst. Physical Instructor			
21	HOD (ITI cell)			
22	Chairman (F&CA)			
23	Chief Warden (Boys Hostel)			
24	Chief Warden (Girls Hostel)			
25	Controller of Vehicle			
26	FRACSS			