

Sant Longowal Institute of Engineering & Technology, Longowal
(Deemed to be University)

TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP-III)

Sub-Component 1.3: (Twinning Arrangement to build capacity and Improve Performance of Participating Institutes)

SLIET/TEQIP-III/87

Dated 22/06/2018

**Guidelines for
Budgetary Allocation to conduct of STTP/STC/Workshop/Conference etc. under TEQIP-III**

1. The organizer will be required to apply on a standard proforma provided by the TEQIP-III cell.
2. Different activities which can be carried out by various departments under TEQIP-III:
 - (a) STTP/STC/SDP/Conference/Industry Institute Interaction/others: Maximum two activities can be carried out per department in a financial year. However, the limit of maximum activities by a department can be relaxed by the Competent Authority.
 - (b) Funds allocation for above mentioned activities for each department under TEQIP-III shall be maximum ₹2.00 Lacs in the first phase. However, limit may be extended by the competent authority.
 - (c) The bifurcation of expenditure of the funds allocated under TEQIP-III is as under.

Activity	%age of allocated fund
Honorarium/TA/DA to experts	40%
Hospitality	30%
Stationary/Publicity/Contingency/Course material / Registration Kit/Printing/Misc.	30%
Deviation up to ±10% in any above mentioned expenditure components would be permissible. In case deviation is more than ±10%, the case has to be submitted to competent authority for approval with proper justification	

- (d) The Honorarium and TA/DA to the experts/invited speakers will be as follows:
 - **TA/DA** should be given as per institute norms, however under special cases TA/DA as per TEQIP-III guidelines may be given to the expert's subject to approval of Director, SLIET.
 - **Honorarium** to experts (External): ₹5000 per day (reference no. F.No.16-26/2017-TS.VII dated 27/09/2017).
 - **No honorarium** will be paid to the experts from SLIET, Longowal and mentee institute (NIT, Uttarakhand).
- (e) Criteria for organizing activity:
 - Minimum of 20 participants should be ensured in STTP/STC/SDP.
 - Minimum of 50% of total lectures scheduled should be delivered by the external experts.
 - TA/DA to participants is not allowed in any of the above activities.
 - Minimum Registration Fee: ₹1000 per participant from other educational/research institutions/organizations; ₹.1500 per participant from industry; ₹500 per research scholar/student.
 - Submission of the proceedings of all of the above activities to the TEQIP cell is mandatory preferably in CD.
 - List of participants along with affiliation, contact details as per format (Annexure-I)

This bears the approval of competent authority: 06/06/2018


22.06.2018
Coordinator TEQIP-III

Copy to

1. Director- for kind information please.
2. Registrar - for kind information please.
3. All Deans- for kind information please.
4. All HODs- request for circulation amongst the faculty and staff.
5. Prof. I/C (A&A), Nodal Officer (Accounts) TEQIP-III

