

Sant Longowal Institute of Engineering & Technology, Longowal (Deemed to be University)

TECHNICAL EDUCATION QUALITY IMPROVEMENT PROGRAMME (TEQIP-III)

Sub-Component 1.3: (Twinning Arrangement to build capacity and Improve Performance of Participating Institutes)

SLIET/ _____

Dated _____

Application for Organizing STTP/FDP/SDP/Workshop/Seminar/Conference

Name _____ of _____ the _____ Department:

Title of the Program: _____

Duration: _____ Proposed Dates: _____

Name of HOD: _____

Email _____ of _____ HOD: _____ Mobile: _____

Name of Coordinator: _____

Email of Coordinator: _____ Mobile: _____

Name of Co-Coordinator: _____

Email of Co-Coordinator: _____ Mobile: _____

Main Objectives of the Program (Min. 5): _____

- _____
- _____
- _____

Target Group: - _____

Proposed Topics to be covered (Including theory, practical and tutorial classes)

Theory	Practical	Tutorial Classes

Details of Resource Person: (Please attach proposed Time Table): -

S.No.	Name and Designation	Affiliation/Email/Mobile	Topic of Lecture(s)	No. of Lectures

Expected No of Participants:

Faculty	Research Scholar	UG/PG Students	Total

External				
Internal				

(Note: Internal Participant should not exceed 50% of total participants)

Proposed Budget (Tentative): -

Total Income (Rs.)		Total Expenditure (Rs.)	
Registration Fee		TA/DA for experts	
Sponsorship		Honorarium for experts	
Any other		Hospitality	
		Registration Kit	
		Course Material (Preferably in CD)	
		Printing	
		Misc. etc.	
Total		Total	
Support required from TEQIP-III: Rs.			

Details of earlier STTP/FDP/SDP/Workshop/Seminar organized by the Department under TEQIP-II

S.No.	Title of the Program	Name of the Coordinator with contact detail	No. of Participants		Total expenditure incurred	Report submitted to Coordinator TEQIP (Date and Ref. no.)
			External	Internal		
1.						
2.						
3.						
4.						
5.						
6.						

Undertaking

We undertake to submit following to the Coordinator TEQIP-III within 10 days of the completion of the program-

1. Detailed report of the STTP which includes Name and Address of the Participants, Actual Time Table with resource faculty and Daily Attendance Sheet of participants.
2. Feedback of Participants.
3. Statement of Accounts.

Co-coordinator
(STTP/STC/SDP)

Coordinator
(STTP/STC/SDP)

Head of the Department

Coordinator TEQIP-III

Dean (Academics)

Director