



संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
लौंगोवाल, जिला-संगरूर, पंजाब-148106
(भारत सरकार, मा.स.वि.म. के अधीन समविश्वविद्यालय)
Sant Longowal Institute of Engineering and Technology
Longowal, District-Sangrur, Punjab – 148106
(Deemed-to-be-University under MHRD, Government of India)

संदर्भ सं/Ref. No. SLIET/SAC/18/273

दिनांक/Date: 13-03-2018

TENDER NOTICE FOR RESTAURANT/SHOPS/BOOTHES/PANTRY ALLOTMENT

Sant Longowal Institute of Engineering & Technology (SLIET), Longowal, District-Sangrur (Punjab), Deemed-to-be University, Established by Government of India, MHRD, New Delhi invites tenders for allotment of Restaurant/Shops/Booths/Pantry, at SLIET Campus, Longowal. The detail of the same is as under:-

Date of Publication of Tender Document in the newspapers and uploaded on the website.	14.03.2018 (Wednesday)
Last date for submission of Tender Documents duly completed in all respect.	The last date of submission of Tender Document is 26.03.2018 (Monday) upto 04:00 P.M in the Office of Deputy Registrar (Administration) & Member Secretary, Shop Allotment Committee, Administrative Block, SLIET, Longowal. Tenders received after 04:00 P.M on 26.03.2018 (Monday) will be straightway rejected and the Institute will not be responsible for delay in delivery including postal delay.
Tender Evaluation Procedure	As per Tender Document (27.03.18 to 28.03.18)

For details of Tender Document, please visit our website (www.sliet.ac.in).


Registrar 13.3.18

Copy to :-

- 01 Director, SLIET
- 02 All Deans/HoDs/Section In-charges
- 03 Chairman, SAC
- 04 Dy. Registrar (Admn.) & Member Secretary, SAC
- 05 Faculty In-charge (ACSS)- with a request to upload the same on the Institute website.

दूरभाष सं०. 01672-253100, 151, 115 फैक्स सं०. 01672-280057
PHONE NO. 01672-253100, 151, 115 FAX NO. 01672-280057

"PROUD TO BE PART OF TEAM SLIET"

"TOGETHER WE CAN MAKE A DIFFERENCE"

**APPLICATION FORM FOR ALLOTMENT OF
RESTAURANT/SHOPS/BOOTHS/PANTRY AT SLIET CAMPUS, LONGOWAL**

To,
The Deputy Registrar (Admn.) &
Member Secretary,
Shop Allotment Committee
SLIET Longowal

Subject: Request for Allotment of (Tick appropriate) **Restaurant/Shop/Booth/
Pantry No.....at SLIET Campus, Longowal.**

Sir,

This is with reference to Tender Notification No. SLIET/SAC/18/273 dated 13.03.2018 regarding allotment of Restaurant/Shops/Booths/Pantry at SLIET Campus, Longowal. I hereby submit Tender on the prescribed format. I have read all the terms and conditions of allotment annexed with Tender Document thoroughly and understand its contents.

Further, I hereby agree to abide by the terms and conditions stipulated by the SLIET, Longowal from time to time during the operation of my business on awarding the License for the same.

Thanking you,

Yours faithfully,

Date :

Signature of the Applicant

Full Name.....

Correspondence Address.....

.....

.....

Mobile No.

E-mail :.....



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TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHS/PANTRY ALLOTMENT -2018

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Last date for submission of Tender Documents duly completed in all respect.	The last date of submission of Tender Document is 26.03.2018 (Monday) upto 04:00 P.M in the Office of Deputy Registrar (Administration) & Member Secretary, Shop Allotment Committee, Administrative Block, SLIET, Longowal. Tenders received after 04:00 P.M on 26.03.2018 (Monday) will be straightway rejected and the Institute will not be responsible for delay in delivery including postal delay.
The Tender Evaluation procedure will be held in the Committee Room or Senate Hall, Administrative Block, SLIET, Longowal, as per detail given below:-	
27.03.2018 at 09:00 AM onwards	Shop No. (01, 03, 07, 14 & 19), (Shop No. 02, 05), (Shop No. 09&10, 15 and 18), Shop No. (04 & 11), (Shop No. 13 & Hair Cutting Saloon, Near Boys Hostel No. 02) & Booth No. 02
28.03.2018 at 09:00 AM onwards	Shop No. 06, 12, 16, 17, Booth No. 01, 03, 04, 05, 06 SLIET Vegetables, Fruits/Juice Shop Near Over Head Tank, SLIET Food Junction (Mechanical Block), Restaurant and Pantry (Administrative & ECE Block)

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SIGNATURE OF TENDERER



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TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHES/PANTRY ALLOTMENT -2018

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TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHS/PANTRY ALLOTMENT -2018

CHECKLIST FOR SUBMISSION OF TENDER

(This checklist duly filled and signed be enclosed with the tender form)

All the documents to be enclosed with the tender form should be numbered and signed.

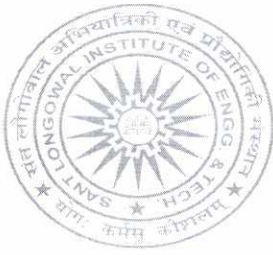
1.	Name of the Tenderer	
2.	Father's Name	
3.	Address	
4.	Mobile Number	
5.	Details of the Restaurant/ Shop/Booth/ Pantry for which tender applied.	

Sr. No.	Documents	Yes/No /NA	Remarks
1.	Earnest money through Demand Draft (D.D) : D.D No. : Date of Issue : Amount : Payable at Central Bank of India, Longowal.		
2.	Copies of Experience Certificate enclosed.		
3.	Copies of Educational and Professional Qualifications attached.		
4.	Copies of previous three years Income tax Returns enclosed i.e. Financial Year 2014-15, 2015-16 & 2016-17.		
5.	Self-attested Residence Proof alongwith Copy of Adhar Card enclosed.		
6.	Self-attested photocopy of proof of proprietorship or partnership deed etc. enclosed.		

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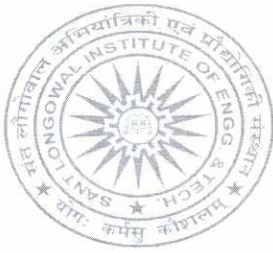
TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHES/PANTRY ALLOTMENT -2018

7.	Self attested photocopy of authority letter to negotiate and sign tender and licence deed on behalf of the Firm enclosed.		
8.	Self attested passport size photograph(s) pasted on the tender form at last page enclosed.		
9.	Affidavit to the effect that the firm / individual is not blacklisted by the Govt. Organization enclosed.		
10.	An affidavit to the effect that the applicant/firm either himself/herself or through any partner/close relation i.e., son/daughter/father/mother does not have a licence in the Institute for any other shop enclosed.		
11.	The tenderer dealing in food items should have licence from the competent authority under Prevention of Food Adulteration Act / Rules. Self-attested copy of the same enclosed.		
12.	Self-attested copy of PAN No. & GST No. enclosed.		
13.	Whether all the listed documents have been placed inside Envelope "A", "B", "C" respectively where after all the three envelopes have been put inside the Master Envelope.		
14.	Whether Check-list has been enclosed with the Tender Form and placed in the Master Envelope.		
15.	Whether all the pages of tender form are signed.		
16.	Miscellaneous.		

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TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHES/PANTRY ALLOTMENT -2018
NOTICE INVITING TENDER (NIT)

Sealed tenders are invited for allotment of Restaurant/Shops/Booths/Pantry on licence basis within the campus of Sant Longowal Institute of Engineering & Technology (SLIET), Longowal, Deemed-to-be-University, Established by Government of India, Ministry of Human Resource Development (MHRD), New Delhi. The Institute is situated in a remote location and there is a specific requirement of the Restaurant/Shops/Booths/Pantries for catering to the campus populace numbering approximately 6000 including students, employees and their families. Following Shops/Restaurant/ Booths/Pantry are being offered on license basis:

DETAILS OF LICENSE FEE/SECURITY & EMD AMOUNT OF
SHOPS/BOOTHES/RESTAURANT

Particulars of Shops/Booths		Carpet Area in Sq. Ft.	License Fee per annum (12 month)	*Security Amount (Refundable)	EMD Amount
SLIET Restaurant		1720	59000/-	35000/-	10000/-
MAIN SHOPPING COMPLEX					
Shop No. 01	SLIET Stationery & Book Shop	246	20000/-	20000/-	5000/-
Shop No. 02	SLIET, Ayurvedic Pharmacy & Herbal Products.	246	20000/-	20000/-	5000/-
Shop No. 03	SLIET General Store & Gift Shop	246	20000/-	20000/-	5000/-
Shop No. 04	SLIET Garments & Tailoring Shop	246	20000/-	20000/-	5000/-
Shop No. 05	SLIET Photo Studio	246	20000/-	20000/-	5000/-
Shop No. 06	SLIET Milk/Dairy, frozen vegetables & Bakery Products.	246	20000/-	20000/-	5000/-
Shop No. 07	SLIET Karyana Store	246	20000/-	20000/-	5000/-
Shop No. 09 & 10	SLIET Photostat, Computer Printing, Book Binding & Lamination Shop	492	37500/-	30000/-	5000/-
LADIES AND GIRLS COMPLEX (NEAR GIRLS HOSTEL/TRANSIT ACCOMMODATION)					
Shop No. 11	Ladies Boutique	264	21500/-	20000/-	5000/-
Shop No. 12	SLIET Ladies & Girls Bakery, Food and Beverage Items Shop	385	31500/-	20000/-	5000/-

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Shop No. 13	SLIET Ladies Saloon and Beauty Parlour	264	21500/-	20000/-	5000/-
MINI- SHOPPING COMPLEX (NEAR STADIUM)					
Shop No. 14	SLIET General Store, Stationery & Books Shop	454	37500/-	30000/-	5000/-
Shop No. 15	SLIET Photostat, Computer Printing, Book Binding & Lamination Shop	454	37500/-	30000/-	5000/-
Shop No. 16	SLIET Food Junction	454	37500/-	30000/-	5000/-
SHOPS INSIDE GIRLS HOSTEL (FOR LADY APPLICANTS ONLY)					
Shop No.17	SLIET Food Junction	119.32	14000/-	12000/-	5000/-
Shop No.18	SLIET Photostat, Computer Printing, Book Binding & Lamination Shop	119.32	14000/-	12000/-	5000/-
Shop No.19	SLIET Stationery & General Store Shop	179.47	14000/-	12000/-	5000/-
BOOTHS IN STUDENT ACTIVITY CENTER COMPLEX					
Booth No. 01	SLIET Computer, Mobile Repairs, Recharging & Photostat Booth	67.79	7700/-	6000/-	2500/-
Booth No. 02	SLIET Sports Fitness, Garments and Gift Items Booth	67.79	7700/-	6000/-	2500/-
Booth No. 03	SLIET Canteen alongwith Kitchen on Top Floor (SAC)	67.79	7700/-	6000/-	2500/-
Booth No. 04	SLIET Fruit Juice & Beverage Booth	67.79	7700/-	6000/-	2500/-
Booth No.0 5	SLIET Dairy Products Booth	67.79	7700/-	6000/-	2500/-
Booth No. 06	SLIET Food Junction alongwith Kitchen on Top Floor (SAC)	67.79	7700/-	6000/-	2500/-
	SLIET, Vegetables, fruits, Juice/ Shake and Dairy Products Shop near Over Head Tank	99	11900/-	6000/-	5000/-
	SLIET, Hair Cutting Saloon, Shop near Boys Hostel No. 2,	402	14400/-	6000/-	5000/-
	SLIET Food Junction	115	11900/-	6000/-	5000/-
	ECE Block Pantry	62.64	1500/-	1000/-	-----
	Administration Block Pantry	131.27	1500/-	1000/-	-----

*Security amount excludes security amount for electricity supply.

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TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHES/PANTRY ALLOTMENT -2018

01. For details regarding terms and conditions / tender documents, please visit our website **www.sliet.ac.in**
02. The Tender Form can be downloaded from Institute website.
03. The Director, SLIET, Longowal reserves the right to accept/reject any or all the tenders without assigning any reason thereof.
04. The tender documents will be received / accepted in the office of Deputy Registrar (Administration) and Member Secretary, Shop Allotment Committee, **Administrative Block, SLIET, Longowal on...26-03-2018..till 04:00 PM.**
05. Tenders will be opened as per the schedule for presentation of tenderers, given in above mentioned table.
06. A Tenderer may apply for more than one shop by filling up Tender forms separately for each shop. In case any tenderer applies for more than one shop in one Tender Form, the tender so applied shall be rejected straightway.

If qualified, only one shop is to be considered for allotment to a family which would include self/husband, dependant father, mother, dependent son, daughter-in-law, unmarried daughter and that members of same family would not be allowed to secure any subsequent allotment of shops through any other business transactions such as partnerships or any other means.

07. The minimum licence fee payable is mentioned in the table against each premises to be allotted at Page No. 05-06. The tenderer is at liberty to quote licence fee higher than the minimum prescribed payable licence fee.
08. The recommendations of the committee constituted for this purpose will be forwarded to the competent authority for approval and the decision taken by the competent authority, thereby, approving the recommendations will be final and binding on the tenderer.

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TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHES/PANTRY ALLOTMENT -2018

09 Tender Evaluation Procedure:

01 Technical Evaluation Bid

The evaluation of Technical Bid is based on marks system and the maximum marks for Technical Bid are 50 marks. The tenderer has to score minimum 25 marks to be eligible for consideration in Financial Evaluation of Bid. The criteria of awarding the marks for technical evaluation is as under:-

Sr. No.	Subject	Marks
01	Presentation/Interview before Committee to analyze the capability/compatibility of tenderer.	35
02	Performance Report of Shops in the Government/ Semi-Government Institutions/Organizations (Form-"A") / Performance Report for private shopkeepers (Self attested Work Experience Certificate, Certificate-cum-Appraisal Report supported with related documents (Form-"B"))	15
	Total	50

Financial bid will be opened only for those who qualify Technical Evaluation Bid.

02 Financial Evaluation Bid

The Financial Bid will be evaluated based on two parameters as mentioned below [Parameter (a) & Parameter (b)]:-

Parameter - (a)

The highest minimum discounted rate on MRP/minimum weighted discounted rate will be awarded 50 marks (Full). Subsequent highest bidder will be awarded 45 marks and followed by 40 marks and so on.

The weighted discount offered on MRP/discounted rates quoted on items to be sold, should be given as per **Annexure-"A"** for relevant Restaurant/ Shops/Booths/Pantry, whichever is applicable.

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TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHES/PANTRY ALLOTMENT -2018

Parameter – (b)

Similarly highest price bid i.e. License fee will be second parameter for evaluation. In this component 50 marks (full marks) will be awarded for the significant highest bid offered for license. Next higher bid will be awarded 45 marks followed by 40 marks and so on.

Sr. No.	Bidder Name	Price Bid	Marks

The Financial Bid is of maximum 100 marks. Each parameter is of maximum 50 marks to be evaluated separately. The marks obtained under parameter 02 (a) & (b) will be added and the total marks obtained will be criteria for evaluation of Financial Bid.

Note : The marks awarded for Tender Evaluation Procedure by the constituted committee shall be final and binding on the tenderers.

03 In case of tie in the total marks in Financial Bid, the bidder with highest marks under Parameter 02 (b) of the Financial Bid will be considered for awarding allotment of the Restaurant/Shops/Booths/Pantry.

Further even after doing so, still there is tie between the bidders then the tenderer with highest marks in Technical Bid will be considered for awarding allotment of the Restaurant/ Shops/Booths/Pantry.

The decision of the Competent Authority for the allotment of Restaurant/ Shops/Booths/ Pantry will be final and binding on the tenderers.

- The tenderer shall be Indian Citizen only.
- Tenders received after 4.00 P.M on ~~26/3/18~~ will be straightway rejected and the Institute will not be responsible for delay in delivery including postal delay.
- The EMD to the successful tenderer shall be released after the tenderer deposits six months advance licence fee, security amount and security for electricity supply. In case the successful tenderer fails to deposit the six months advance licence fee, security amount and security amount for electricity supply within 15 days of issuance of Allotment letter, otherwise the EMD shall be forfeited and allotment will be cancelled.

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TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHES/PANTRY ALLOTMENT -2018

13 VACATION/TERMINATION OF ALLOTMENT: The license for the allotted premises will be initially awarded and valid for 36 calendar months, starting from the date of allotment. The tenderer will also deposit the security amount and license fee for first six months in advance, within a period of 15 days from the date of allotment. The subsequent licence fee will also be payable in advance for next six months on the due date as to be mentioned in the allotment letter.

In case, the tenderer/allottee vacate/terminate his business in the allotted premises before the completion of 36 calendar months, then the Institute will be at liberty to forfeit the security amount and licence fee paid in advance.

The licensor/Institute will be at liberty to terminate the license of the allotted premises and also forfeit security amount and license fee paid in advance by giving 10 days notice to the tenderer/allottee for any breach of the Terms & Conditions of the Tender Document/Agreement besides also on the following grounds:-

- a) Sale or storage of banned drugs/alcoholic material/items, narcotics and psychotropics substances within SLIET Campus.
- b) Sale of substandard goods/overcharging of price more than MRP or rates approved by the Institute.
- c) Indulgence in any illegal activity/occupation/illegal groupism or gathering/allowing anti-social elements to use the allotted premises for any other purpose, other than the purpose for which premises have been allotted.
- d) To indulge in Gherav/blocking of any Institute building/properties or officer/official and demonstration or taking out procession within the Institute premises.

13. Shops No. 11 to 13 & 17 to 19 are reserved for allotment to the women and they are to be operated by the women worker/staff.

14. Two shops viz. Shop No. 15 and SLIET Hair Cutting Saloon, Near Boys Hostel No. 2 are being offered at subsidized rates.

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संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
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TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHES/PANTRY ALLOTMENT -2018

TERMS & CONDITIONS

01 VALIDITY OF TENDER: The validity of the present tender for allotment and re-allotment shall be for a period of 90 days from the date of opening of tender. The Earnest money will be forfeited in case an applicant withdraws his/her bid during this period.

In case the successful bidder/allottee do not occupies the allotted premises within 15 days from the date of allotment and then in that case the Institute will at liberty to re-allot the Restaurant/Shops/Booths/Pantries to the next highest successful bidder and the said re-allotment will be subject to the approval of the Competent Authority.

The EMD of the first allottee shall be forfeited in this case.

02 Incomplete/telegraphic/conditional tender or the tender without EMD is liable to be rejected.

03 EARNEST MONEY: Tender must be accompanied with Earnest Money Deposit (EMD) as given above in the Tender Notice in the form of DD in favour of Director, SLIET payable at Longowal/Sangrur having validity period of 3 months from the date of issue of Tender documents. The EMD amount will not carry any interest.

The EMD to the successful tenderer shall be released after the tenderer deposits six months advance licence fee, security amount and security for electricity supply. In case the successful tenderer fails to deposit the six months advance licence fee, security amount and security amount for electricity supply within 15 days of issuance of Allotment letter, otherwise the EMD shall be forfeited and allotment will be cancelled.

04. Tender must be submitted in 05 (Five) sealed envelopes, as per detail given below :-

01	The Tender Form Pages No.01 to 23. and 26,27 duly signed on every page along with all the required documents in Envelope.	Envelope-A
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DATE:

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SIGNATURE OF TENDERER



संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
लौंगोवाल, जिला-संगरूर, पंजाब-१४८१०६
(भारत सरकार, मा.स.वि.म. के अधीन समविश्वविद्यालय)
Sant Longowal Institute of Engineering and Technology
Longowal, District-Sangrur, Punjab - 148106
(Deemed-to-be-University under MHRD, Government of India)

TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHES/PANTRY ALLOTMENT -2018

02	The Earnest Money Deposit (EMD) in the form of Demand Draft in favour of Director, SLIET payable at Longowal/Sangrur along with duly filled document at mentioned on Page No.२५...	Envelope-B
03	The Technical Evaluation Bid on the prescribed form i.e. Form-A for Performance Report of shops in the Govt./semi-Govt. Institutions / organizations. OR Form-B for Performance Report-cum-self Declaration for Private Shopkeepers.	Envelope-C
04	The Financial Bid on the prescribed format given in Annexure –“A” [Parameter – 2(a)].	Envelope-D
05	The Financial Bid on the prescribed proforma given at Page No.२५. [Parameter – 2(b)].	Envelope-E

All the above 05 (Five) envelopes (**Envelop – A to E**) are required to be sealed in a **Master Envelope**. The tenderer should write Name, Postal Address, E-mail address & Phone Number on the front of all the envelopes. They should also mention Shop No./Booth No./Name of Pantry/Restaurant at the top of the envelop for which application is being made. Those who fail to follow this procedure may be disqualified to participate in the tender process.

05. All rates shall be written in the column meant for Price Bid properly. The tenderers to quote the rates in figures as well as in words (capital only), neatly. Any cutting or over-writing should be attested by the tenderer with date.

06 PRE-QUALIFICATION DOCUMENTS: The following pre-qualification documents are to be submitted along with the tender form in the envelope to be marked **Envelope “A”** already explained above.

a) A self-attested copy of only one of the following documents alongwith Aadhar Card:-

- | | |
|---------------------------|--|
| i) Passport | ii) Voter Identity Card |
| iii) Ration Card | iv) Water/Electricity bill (latest) |
| v) Driving Licence | vi) Telephone Bill. (BSNL Latest Bill of Land Line) |
| vii) PAN Card | |

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TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHES/PANTRY ALLOTMENT -2018

- b) Self attested photocopy of the Ownership Document of existing business/ Partnership Deed in case of a Firm are also required to be attached. An attested copy of Registration Certificate of partnership Firm issued by the Registering Authority alongwith declaration regarding continuity of partnership/Firm should be attached with the Tender Document.
- c) In case of a Firm, self attested photocopy of authority to negotiate and sign tender and licence deed on behalf of the Firm should also be attached.
- d) Self attested passport size photograph(s) to be pasted on the last page of the Tender Form.
- e) Affidavit attested by a Magistrate 1st Class or Oath Commissioner/Notary to the effect that the individual/firm is not blacklisted by any Government Organization and that neither any criminal case nor any economic offence is pending before any Court of Law or Registered with Police.
- f) Copies of Experience Certificates along with previous three years Income Tax Returns of individual or firm are also to be attached with Tender Document.
- g) Self attested photocopy of highest academic and Professional qualification.
- h) Self attested photocopy of PAN Number, GST No. etc.

07. DOCUMENTS/PAYMENTS TO BE SUBMITTED BY SUCCESSFUL TENDERER

- a) Documents/payments are to be submitted/deposited by the successful bidder within 15 days from the issue of Allotment Letter or before taking over the possession of the premises, whichever is earlier. The possession of the premises will be handed over only after the submission of the following documents:-
- i) Licence Deed on Non-Judicial Stamp Papers worth Rs. 100/-.
- ii) Six months advance Licence Fee.
- iii) Security deposit and additional security amount for Electricity supply.
- iv) The shop dealing with Food Items shall deposit a copy of **FSSAI License Certificate** issued to them or has to apply for the same within 15 days from the issue of Allotment Letter and submit a copy of the same to the Institute.

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संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
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(भारत सरकार, मा.स.वि.म. के अधीन समविश्वविद्यालय)
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- v) The licensee should deposit the receipt for applying for Police Verification Report about himself/herself and the employees, if any, to be engaged in the allotted premises within 15 days of taking over the possession of the premises and must deposit the final Police Verification Report within 03 months from the date of issue of the allotment letter.

- 08 Period of Licence :** The allotment would initially be made for a period of 36 calendar months from the date of allotment on the terms and conditions of the Tender Document. There will be first increase of 05% in the license fee quoted in the Tender Document after the completion of first 12 calendar months from the date of allotment. Thereafter, there will be another 5% increase in the license fee on the amount of license fee paid in previous 12 calendar months and so on. Moreover on payment of all dues including licence fee, the allotment can be further extended for another term of 2 years (Year to Year basis) on mutually agreed terms and conditions subject to satisfactory service, conduct and behavior of the Licencee and the said extension will be entirely on the discretion of the Director, SLIET Longowal. In the extended period, there will be increase in license fee @ 05% after completion of every 12 calendar months, in the similar manner as mentioned above. The licensee shall not be eligible for such extension as a matter of right whatsoever, and the decision of the Director of the Institute shall be final and binding on the licensee.
- 09** The Director, SLIET, Longowal will be having right without prejudice to terminate the licence of any tenderer before expiry of 36 calendar months or any extended period by giving a notice of 10 days.
- 10 PAYMENT OF LICENCE FEE:** The licensee shall deposit to the licensor the licence fee for a period of six months in advance within 15 days from the issuance of Allotment Letter. The subsequent instalments of licence fee is also to be deposited in advance, as per the schedule to be mentioned vide separate letter issued by the Institute. If the licensee fails to deposit the licence fee in advance, the penalty clause is as under:-

	Penalty
Within 1 st Fifteen days from due date	Rs. 250/-
16 Days to 30 Days from the due Date	Rs. 500/-
31 Days to 60 Days from the due Date	Rs. 1500/-
61 Days to 90 Days from the due Date	Rs. 2500/-

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संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
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(भारत सरकार, मा.स.वि.म. के अधीन समविश्वविद्यालय)
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If the licensee fails to deposit the licence fee within 90 days, the Licence fee alongwith penalty (Rs. 2500/-) will be recovered from the Security amount.

The licensee will deposit licence fee in cash or by crossed cheque of any scheduled bank payable at Longowal in favour of Director, SLIET, Longowal.

11 PAYMENT OF ELECTRICITY / WATER CHARGES AND ITS SECURITY:

a) The licensee is required to pay electricity and water charges as fixed by the Institute from time to time, with Accounts Department of the Institute, as per the demand raised by the Estate Office of the Institute.

The licensee will further be liable to deposit security for Electricity supply/ consumption in advance, as per the demand letter issued by the Estate Office of the Institute. The said security will be payable by the licensee before taking possession of the allotted premises.

12 SECURITY DEPOSIT:

The licensee will also liable to deposit security amount as given in the Tender Document, after the issuance of Allotment letter as per the Terms & Conditions regarding security mentioned in Tender Document here in before.

Failure to deposit any of the above security amount will lead to cancellation of allotment Letter and forfeiture of EMD.

The security amount will not carry any interest.

The security deposit or remainder thereof, if not forfeited shall be refunded without any interest to the licensee after the expiry of license only after vacation of the premises and after adjusting dues, if any. In the event of breach or non observance of any of terms & conditions of this licence, the Director may forfeit the security either in full or part thereof.

13 POSSESSION OF THE PREMISES:

a) The allottee/tenderer will have to occupy the allotted premises within 15 days of issuance of the Allotment Letter, subject to the Terms & Conditions as mentioned here in before in the Tender Document and Allotment Letter.

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संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
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Failure to occupy the allotted premises within stipulated period of 15 days from the issuance of the Allotment Letter will subject to cancellation of allotment and forfeiture of EMD and any other amount paid by the tenderer.

The date of issuance of Allotment Letter will be taken as date of acceptance of Allotment Letter by the tenderer for all intents and purposes.

- b) The licensee shall use the premises solely for the purpose for which it has been licensed and for no other purpose and he/she shall not part with the premises/sub-let the premises to any one directly or indirectly.

14 SPECIFIC CONDITIONS

- a) For the purpose of trade, the licensee at his own cost shall ensure display (size 3'x2') of rates to be charged and discount to be offered by him to the customers and other relevant terms and conditions. He shall not charge in excess of the rates approved by the Institute.
- b) The licensee shall ensure provision and sale of quality products and in no case substandard, spurious, soiled, poor quality, damaged, articles with date of expiry already over etc. would be stocked or sold by the licensee. Breach of these conditions may also entail immediate suspension and cancellation of the license. The products shall conform to the rules & regulations and other laws of the Govt. regarding their sale.
- c) In the event of breach or non-observance of any of terms and conditions of this licence, the Director may forfeit the Security either in full or in part and may levy fine upto Rs.2500/- per breach. This will be without prejudice to any other action.

- 15 LICENCE DEED:** The licensee shall execute necessary licence deed specifying the terms and conditions as mentioned herein, on the Non-judicial stamp papers worth Rs. 100/- at his own cost, within 15 days from the issue of Allotment Letter along with other documents/payments, failing which penalty as mentioned above shall be imposed.

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संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
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16 SPECIFIC CONDITIONS REGARDING SALE OF ITEMS:

- a) Product Pricing: The items permitted to sale in the shops, shall not be higher than the rates as approved for the allotment and shall run the business in accordance with terms & conditions of the Tender Document. The Shop Allotment Committee of the Institute will have right to see the quality, market price and reasonability of the items at any instant of time.
- b) Preparation of tea/coffee/snacks/food etc. with use of stove/cooking range/electrical appliance for cooking (except for food shops/Restaurant/canteens/Booths/Pantry) would not be permitted in the shop, as there is no provision of kitchen, exhaust and drainage in the shop (s).
- c) No material for sale, display, equipment or furniture including the counter etc. will be kept in the corridor/Verandah/open space etc. adjacent to the shop. Violation if any would invite a strict action. The material if any so displayed would be confiscated and fine upto Rs. 2500/- per violation would be imposed. It might also lead to termination of licence.

17 MAINTENANCE OF PREMISES & OBLIGATIONS:

- a) The licensee shall keep the premises in neat and clean condition and shall be liable to pay for the cost of making good any damage thereto caused by negligence or misuse of premises by the licensee and shall indemnify the licensor against any loss/damage/additions/alterations to the premises. The licensee will get the whitewash/paint done in the stop at his/her own costs from time to time as & when required.
- b) The licensee shall not store empty packing cases/baskets /goods/material etc. in the open spaces around the premises. The area in front of the said premises shall neither be encroached nor used for any purpose other than public passage. The licensee shall also not make any addition or alteration in or around the premises without the written consent from the Estate Office of the Institute.
- c) The waste must be disposed-off and 100% cleared before closing of each business day and cleared at sufficient interval during the day. The licensee would provide dust free and mosquito/ fly free environment. The licensor reserves the right to issue directions from time to time for proper sanitation and cleanliness of the premises, which would be binding on the licensee.

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संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
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- d) In case of failure to implement the directions regarding condition and sale of the products and maintenance of the premises, the licensor may be imposed fine upto Rs.2500/- per violation upon the licensee for violations and the tender is also liable to be terminated. The decision of the Director in this regard shall be final and binding.
- e) The licensee shall provide prompt and efficient service, may appoint necessary staff (s) (with proper police verification) for the purpose and ensure that there is no mis-management on his part or servants. The licensee shall be fully responsible for good conduct and character of his/her staff (s). In case of failure, suitable fine upto Rs.2500/- per violation may be imposed by the Institute and his licence is also liable to be terminated by the Director.
- f) The Licensee shall pay all the taxes/cess which are levied by the Central/State Government from time to time. The Institute is not liable for the penalties against non-payment of these taxes/cess or default therein. Any default, non-payment of taxes to statutory authorities will cause termination of license and vacation of premises.
- g) The Licensee will neither store nor trade in any psychotropic drugs/material, Liquor, Bidi, Cigarette, Pan Masala etc. The licensee shall also ensure 'NO SMOKING' inside the premises and will also display "No Smoking" sign board in the allotted premises and he and his/her employees if any will always observe good behavior and courtesy towards the customers. Any involvement on the part of the licensee or any of his employees if any, in any act of moral turpitude will make him/her liable for termination of the licence.
- h) Neither the licence nor any of the rights conferred there under shall be transferred or assigned to any other person, nor shall the premises or any part thereof be sublet directly or indirectly.
- i) The licensee dealing in food articles would be required to get license under the Prevention of Food Adulteration Act./Food Safety and Standards Act. FSSAI.

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संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
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The tenderer will submit documentary proof to the SAC/Institute regarding application filed for getting FSSAI Certificate from the competent authority within 15 days from the date of possession of allotted premises. The tenderer will be required to furnish certified/attested copy of the FSSAI Certificate to the SAC/Institute within 60 days from the date of possession of allotted premises. In case the tenderer fails to submit a certified/attested copy of FSSAI Certificate within above stipulated period and in that case the tenderer will inform in writing, the reasons for non submission of the certified/attested copy of the said certificate within 10 days before the expiry of 60 days to the SAC/Institute. The information submitted by the tenderer, if found to be correct and genuine by the SAC/Institute, the SAC/Institute will be at liberty to extend the period maximum upto next 60 days or as per the discretion of the SAC of the Institute.

In case the tenderer fails to submit the FSSAI Certificate within 60 days or the extended period, the SAC/Institute will be at liberty to cancel the license and forfeit the security amount and advance license fee paid by the tenderer and the tenderer will not be at liberty to challenge the cancellation of the allotted premises.

Thereafter, the SAC/Institute can invite fresh tender for the allotment of the said cancelled premises.

- j)** The licensee shall not employ any child labour (s) in Contravention of the LABOUR EMPLOYMENT ACT, 1970.
- k)** THE LICENSEE WILL BE FULLY RESPONSIBLE FOR IMPLEMENTATION OF LAWS RELATING TO LABOUR, SHOPS & ESTABLISHMENT, MINIMUM WAGES, ESI, P.F. & WORKMEN COMPENSATION ETC.

The licensee shall be responsible for the payment of wages and allowances to his staff as per Minimum Wages Act of Labour Law, in force and all statutory dues to the persons employed by him (If applicable).

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संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
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The licensee shall be responsible to pay all the dues of employees, as well as stator dues applicable under Labour Laws. In the event there is any violation of any contractual or stator obligations regarding the personnel/labour, the licensee shall be responsible and liable for the same. In the event of any claim, action or suit is imposed against the Institute, the licensee shall be required to reimburse to the Institute any payment made under such orders or judgments of any competent authority which it may be liable to pay as a Principal Employers and when such liability is determined.

Neither any employee of the licensee nor the licensee will claim any right of employment with the Institute, as a matter of right. Further the licensee and his employees will not take out or participate in any type of procession/ demonstration/Gharav of buildings/ properties or officers/ officials of the Institute, in any manner whatsoever. If any aforesaid incident happens, the Institute will at liberty to initiate criminate and civil proceedings against such offender and also claim damages from said offender. The tenderer can also be debarred from any future participation in Institute tendering.

- l) The licensee would be required to make necessary fire safety arrangement in the shop and also install appropriate number of fire extinguishers in consultation with the Security Officer of the Institute or as per the directions of the Estate Office. .
- m) Institute will not be party nor will help the Licensee where a Government Agency or its official is visiting the premises for inspection in connection with the discharge of his duties. Any dispute arising out the same shall be the responsibility of the Licensee and the Government Agency.
- n) In the event of death of licensee, the license shall come to an end. However, the licensor may permit the Legal Heir of the licensee to run the business on the same Terms & Conditions for the remaining period of license on execution of fresh deed of license by such Heir.

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- 18** The fine so imposed for any breach/violation must be deposited within stipulated period. If the tenderer fails to deposit the penalty alongwith principle amount as per the schedule given in the Tender Document and in that case the SAC/Institute can cancel the allotted premises and forfeit the security and any other amount lying deposited with the Institute. The SAC/Institute will at liberty to re-allot the premises inviting fresh tender.
- 19 BUSINESS TIMINGS OF THE PREMISES:** The normal timings of the said premises for providing services shall be from 08.00A.M. to 9.00 P.M until and otherwise specified.
- 20 ARBITRATION:** In case of any dispute or difference arising out of or in connection with this License Deed/Agreement or the implementation or interpretation of any of the clauses of this Tender Document/License Deed/Agreement, it shall be referred to the Director SLIET, Longowal. The Director can decide the matter in dispute himself or can refer to the Sole Arbitrator to be nominated/appointed by the Director SLIET, Longowal. The decision/award passed by the Arbitrator shall be final & executable and binding on both the parties. The fee of the Arbitrator appointed shall be determined by Director SLIET and both the parties at dispute will pay fee to the Arbitrator in equal proportion.
- 21 VACATION OF THE PREMISES AFTER EXPIRY / REVOCATION OF LICENCE:**
- a) In case of cancellation of the license, the tenderer has to vacate the allotted premises in a peaceful manner within 10 days of cancellation of allotted premises.

If the allottee/licensee fails to do so in the stipulated period of 10 days, the SAC/Institute will be at liberty to get back possession of the allotted premises by taking the services of Security/Institute Administration/ Public Administration.

In case of expiry of license period, the tenderer has to vacate allotted premises with immediate effect, otherwise the licensee will be liable to pay penalty as per mentioned in Tender Document.

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संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
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- b) The licensee shall deliver the vacant and peaceful possession of the premises in it's original condition to the Estate Officer of the Institute after the expiry or revocation of the licence. In case, the licensee fails to handover the vacant possession after the expiry of licence period, he will be liable to pay penalty as per detail given below :-

Particulars	With 1st week after expiry License	In the 2 nd week after expiry License	In the 3 rd week after expiry License	In the 4 th week after expiry License	In the 2 nd month after expiry of License on per day basis (Beyond one month)
Restaurant	1000/-	3,000/- alongwith half month Licence Fee	5,000/- alongwith one month Licence Fee	10,000/- alongwith one month Licence Fee	1,000/- per day
Shops	500/-	1,200/- alongwith half month Licence Fee	2,000/- alongwith one month Licence Fee	5,000/- alongwith one month Licence Fee	500/- per day
Booths	300/-	800/- alongwith half month Licence Fee	1,500/- alongwith one month Licence Fee	2,500/- alongwith one month Licence Fee	250/- per day
Pantries	100/-	200/- alongwith half month Licence Fee	300/- alongwith one month Licence Fee	500/- alongwith one month Licence Fee	50/- per day

At the end of two month after expiry of the License, the Institute will get the premises vacated. The Institute will not liable for any damage/loss of Items/Inventories.

After expiry of the license, the licensee cannot operate the shop, in any condition. In case Licensee fails to deposit the penal licence fee as above, the licensor will be at liberty to effect the same out of the security deposit/EMD/ licence fee deposited in advance.

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SIGNATURE OF TENDERER



संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
लौंगोवाल, जिला-संगरूर, पंजाब-१४८१०६
(भारत सरकार, मा.स.वि.म. के अधीन समविश्वविद्यालय)
Sant Longowal Institute of Engineering and Technology
Longowal, District-Sangrur, Punjab - 148106
(Deemed-to-be-University under MHRD, Government of India)

TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHES/PANTRY ALLOTMENT -2018

- c) The licensee shall permit access to the Director/Estate Officer/SAC member or any duly authorized official by the competent authority at all times for the purpose of inspecting the premises and the business being carried out.
- d) The Director may modify or relax any clause of the terms and conditions.
- e) In case of breach of any of the terms and conditions of this licence, the Director may revoke this licence and forfeit the security/EMD and the licensee shall thereupon forfeit all the rights hereunder, and shall remain liable for any sum then due, from him and also for any damage or loss which may be caused to the licensor by reason of such default or for making any alternative arrangement for running the said premises.
- 22** As per the directions of the Government of India, the licensee should have option for POS/Swiping Machine and other apps for digital payment in the shop.
- 23** The individual who are participating in the tender process cannot sign documents of other participating tenderers as a witness.

DATE:

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SIGNATURE OF TENDERER



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TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHES/PANTRY ALLOTMENT -2018

I/We accept all the terms and conditions mentioned above and hereby tender Earnest Money Deposit as per the following details:

EMD details:

Demand Draft No.Date.....
For Rs.....
at scheduled Bank.....
Branch.....

Affix attested
latest Passport
Size
Photograph
with date.

Restaurant/Shop No...../Booth No. /Pantry (ECE/Administration) and
its location

Signature of tenderer
(and seal if applicable)

Date: _____

Name in full (of tenderer):

Date of Birth:

PAN Number.....

Fathers/Husband's Name.....

Address for correspondence.....

.....
Permanent Address.....

.....
Phone/Mobile No.....

.....
E-mail Address.....

DATE:

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SIGNATURE OF TENDERER



संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
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TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHES/PANTRY ALLOTMENT -2018

TO BE SUBMITTED IN SEPARATE ENVELOPE

**PRICE BID/OFFER FOR LICENSING OUT
RESTAURANT/SHOPS/BOTHES/PANTRIES IN SLIET, LONGOWAL CAMPUS**

Restaurant/Shop No...../Booth No. /Pantry (ECE/Administration)
and its location

I/We tender / offer per month licence fee of Rs (in words)
Rupees..... for the above
premises.

Signature of tenderer
(and seal if applicable)

Date: _____

Name in full (of tenderer):

Date of Birth:

PAN Number.....

Fathers/Husband's Name.....

Address for correspondence.....

Permanent Address.....

Phone/Mobile No.....

E-mail Address.....

DATE:

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SIGNATURE OF TENDERER



संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
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TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHES/PANTRY ALLOTMENT -2018

**PROFORMA FOR AFFIDAVIT
ON NON - JUDICIAL STAMP PAPER OF RS. 100/-
(TO BE ATTESTED BY A MAGISTRATE 1ST CLASS OR
OATH COMMISSIONER/ NOTARY)**

I.....S/o Sh.
R/o.....Police Station.....
District.....Director/Partner/Sole Proprietor (Strike out which
is not applicable) of (firm or Company) do
hereby declare and solemnly affirm:

- I. That deponent/Firm.....has not been blacklisted or declared insolvent by any of the Union or State Govt. / Organization.
- II. That none of the any individual/firm/company blacklisted or any partners or shareholder thereof has any connection directly or indirectly with or has any subsistence interest in the deponent business/firm company.
- III. That neither deponent nor any of his/her partner has been involved/convicted in any criminal case/economic offence nor any criminal case/economic offence is pending against deponent or any of deponent partner before any court of Law/Police.

Dated:.....

Deponent.....

VERIFICATION

I do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief and nothing has been concealed.

Deponent.....

DATE:

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SIGNATURE OF TENDERER



संत लौंगोवाल अभियांत्रिकी एवं प्रौद्योगिकी संस्थान,
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TENDER DOCUMENT FOR RESTAURANT/SHOPS/BOOTHES/PANTRY ALLOTMENT -2018

ASSESSMENT WILL BE MADE ON FOLLOWING POINTS

Sr. No.	Particulars to be assessed	Name of tenderer	Name of tenderer
01	Period of Experience as per attached documents		
02	Copies of previous three years Income Tax returns showing turnover i.e. Financial Year 2014-15, 2015-16 & 2016-17.		
03	Individual		
04	Company		
05	Per month rate of licence fee quoted in price bid		
06	Profile/experience in the field		
07	No. of Workers to be hired by bidder for running of shop		
08	Amount to be Invested		
09	Facilities to be provided		
10	EPF Registration No.		
11	ESI Registration No.		
12	PAN No.		
13	GST No.		
14	Specialty		
15	Presentation		
16	In the case of existing licence holders, feedback/ Performance Report etc.		

DATE:

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