

**SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY,  
LONGOWAL, DISTRICT- SANGRUR, PUNJAB – 148106**

**(Deemed University Established by Govt. of India)**

Phone No. 01672-253115-16, Fax No. 01672-280057

Notification No. SLIET/6046

Dated: 29/11/2013

**RECRUITMENT NOTICE**

**Applications are invited for the following regular non-teaching posts latest by 16th December, 2013.**

Sr. No.	Name of the Posts	No. of posts	Pay Scale & Age Limit
1.	Deputy Registrar	01 (UR)	PB-3 Rs.15600-39100 with Grade Pay Rs.7600/- Upper Age Limit –45 Years
2.	Medical Officer (Female)	01 (UR)	PB-3 Rs.15600-39100 with Grade Pay Rs.5400/- + Non Practicing Allowance (NPA) as per Government of India rates. Upper Age Limit – 35 years.

For details, please refer website of the Institute ([www.sliet.ac.in](http://www.sliet.ac.in)).

**REGISTRAR**

Sant Longowal Institute of Engineering & Technology (SLIET), Longowal, Distt. Sangrur (Punjab) has been established by the Government of India, Ministry of Human Resource Development to provide technical education in emerging areas of Engineering & Technology. It caters to the technical manpower requirements at various levels by adopting a concept of modular system in imparting technical education with an emphasis on practical training in industry. This institute was set up in 1989 in the memory of late Shri Sant Harchand Singh Longowal and is fully funded by Ministry of Human Resource Development, Government of India. The educational programmes of this institute are non-conventional, innovative, practical oriented and contain all aspects of new education policy (1986) of Govt. of India. The Institute offers programmes at Certificate, Diploma, Degree, Postgraduate levels in various branches of Engineering and Technology and Ph.D. programmes in Science, Management, Engineering and Technology. The programmes in the Institute provide direct entry at Certificate, Diploma, Degree, M.Tech. and MBA levels and vertical mobility at Diploma and Degree levels of education, besides non-formal education programmes. Sprawling 451 acres self contained serene green campus with lakes which attract migratory birds provides an ideal atmosphere for achieving excellence in academics and research. The Institute has acquired the status of a Deemed University in the year 2007 (Notification No.F.9-42/2001-U.3).

**NON-TEACHING POSITIONS:**

**Qualifications and Experience:**

S.No.	Name of the Post	Qualifications and experience
1.	Deputy Registrar	<p><b>Classification:</b> Group-A  <b>Scale of Pay (Grade Pay, Band Pay):</b> PB-3 (15600-39100) with Grade Pay of 7600/-.</p> <p><b>Age Limit:</b> 45 years</p> <p><b>Period of probation:</b> 2 years</p> <p><b>Essential :</b>  Master's Degree in any discipline with at least 55% marks or its equivalent grade 'B' in the UGC 7 point scale from a recognized University/Institute.</p> <p><b>Experience :</b></p> <ul style="list-style-type: none"> <li>i) 9 years experience as Assistant Professor in the AGP of Rs. 6000/- and above with experience in education administration, or</li> <li>ii) Comparable experience in research establishment and/or other institutions of higher education, or</li> <li>iii) 5 years of administrative experience as Assistant Registrar or equivalent.</li> </ul> <p><b>Desirable :</b></p> <ul style="list-style-type: none"> <li>i) Qualification in area of Management/Engineering/Law.</li> <li>ii) Experience in handling computerized administration/legal/financial/establishment matters.</li> </ul>
2.	Medical Officer (Female)	<p><b>Classification:</b> Group-A  <b>Scale of Pay (Grade Pay, Band Pay):</b> PB-3(15600-39100) with Grade Pay of Rs. 5400/- +NPA as per rules.</p> <p><b>Age Limit:</b> 35 years</p> <p><b>Period of probation:</b> 2 years</p> <p><b>Essential:</b>  MBBS Degree or equivalent qualification included in any one of the Schedules to the Indian Medical Council Act, 1956 (102 of 1956) and must be registered in a State Medical Register or Indian Medical Register.</p> <p><b>Desirable:</b>  Post Graduate qualification, preferably MD, in General medicine.</p>

Applications in the prescribed format supported with self attested copies of Certificates / Diplomas / Degrees and experience certificate should be addressed to the **Registrar, Sant Longowal Institute of Engineering & Technology (SLIET), Longowal, District-Sangrur, Punjab - 148106** superscribed with the post applied for on the **top of the envelope** along with a Demand Draft of Rs 500/-only, drawn in favour of “**Director, SLIET, Longowal**” (50% in case of SC / ST & fully exempted for women & PWD candidates) payable at Longowal/Sangrur so as to reach by 05:00 PM on or before 16/12/2013 by Speed post/registered post/by hand.

Applications can also be sent as an attachment through email: [registrar@sliet.ac.in](mailto:registrar@sliet.ac.in) subject to remittance of prescribed application fee along with hard copy by due date. The date of issue of Demand Draft should be on or before 16/12/2013.

### **General Conditions:**

1. Applicants have to apply in prescribed format only available on Institute Website on or before 16.12.2013 by 5.00 PM. Incomplete applications and those without supporting documents shall be rejected and no correspondence in this regard shall be entertained.
2. The Institute will not be responsible for non-receipt / late receipt of applications due to postal delay.
3. The applicants will be responsible for the authenticity of submitted information, other documents and photograph. All the documents and photograph should be self attested.
4. The age limit and qualification/experience etc. for all the posts will be as on the last date of submission of application forms.
5. Canvassing in any form will lead to disqualification for the post.
6. Furnishing of any false information and /or suppression/concealment of facts shall lead to rejection/cancellation of selection/recruitment.
7. The Institute reserves the right to short list the candidates to be called for interview and mere eligibility will not entail any right on the candidates to be called for interview.
8. The number of posts indicated above can be increased or decreased by the Competent Authority. The advertisement may be withdrawn at the discretion of the competent authority due to administrative reasons.
9. Candidates already in service should send their applications through proper channel. However, an advance copy along with required fee / certificates / detailed marks sheets / documents may be sent directly.
10. Selected candidates will have to produce a medical fitness certificate from Civil Surgeon, Sangrur or any Govt. Hospital prior to joining. They should be prepared to join duty within the specified time limit.
11. For any update please visit the Institute website regularly.
12. The decision of the selection committee will be final in the matter of selection.
13. In case of any inadvertent mistake in the process of selection which may be detected any stage even after the issue of appointment letter, the Institute reserves the right to modify the advertisement.
14. Any dispute regarding the recruitment will fall under the jurisdiction of District Courts, Sangrur.
15. The panel so prepared shall be valid for one year.
16. Reimbursement of TA/DA will be as per Institute rule.

REGISTRAR



**SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY,  
LONGOWAL-148106, DISTT. SANGRUR, PUNJAB  
(DEEMED UNIVERSITY ESTD. BY GOVT. OF INDIA)**

**FORM OF APPLICATION FOR NON -TEACHING POSTS**

(For use of candidates)

Name of the Post \_\_\_\_\_

Advertisement No. \_\_\_\_\_

Affix Passport size  
Self- Attested  
Photograph

01.	Name in Full (Block Letters)	
02.	Father's Name	
03.	Date of Birth	Place of Birth
04.	Marital status	Sex (Male/Female)
05.	Nationality	
06.	Permanent address	Address for Correspondence
07.	Telephone Number	
	Mobile number	
	E-mail Id (if any)	
08.	Whether you belong to SC/ST/OBC/Physically Handicapped/ Gen category	
09.	Whether belongs to Minority Community of Muslims, Christians, Sikhs, Parsis or Bhudhist	
10.	Are you willing to accept the minimum initial pay offered, if not, state the minimum stage below which you will not accept the appointment if offered.	
11.	Present Post held with Designation & name of the Organization where employed	
12.	Present salary with pay scale	
	<b>Pay Band with Grade Pay</b>	<b>Basic Pay</b>
		<b>D.A.</b>
		<b>H.R.A.</b>
		<b>Any Other Allowances</b>
		<b>Total Rs.</b>
13.	Were you at any time declared medically unfit, asked to submit your resignation, discharged or dismissed from Government or private service?	
14.	Whether any penalty was imposed on you during the last ten years as a result of disciplinary action by any employer. If, so give details.	

15. Details of educational qualifications: Please give particulars of all examinations passed and degrees obtained commencing with the High School Level (10th standard / Matriculation) Examination. Please attach photocopies of certificates and mark sheets duly attested.

Examination	School / College / Institute	Name of the Board/ University / Institution	Marks Obtained (with Max. Marks)	% of marks	Distinction/ Class / Division/ /Grade	Duration of course

16. Do you possess the requisite minimum experience of the number of years as given in the essential requirements for the post? If so, give details of employments. Give particulars of your present and past employments in chronological order, starting with the present one:

Sr. No.	Organization / Institute	Position held	Scale of pay and Last Pay drawn	Date of joining	Date of leaving	Nature of duties / work

17.	Membership of Professional Bodies/Societies (Please specify National/International):
18.	Extra-curricular Activities/Administrative Responsibilities handled :
19.	Any other information in favour of the candidature of the Application (Attach separate sheet, if required).
20.	References: (At least two names of referees with their clear and complete addresses along with e-mail Id. Referees should be persons with or under whom the candidate has worked and one of the referees should be from the last Organization/Institute served. Referee should not be close relative of the candidate).
<p>1. _____ _____ _____</p> <p>Phone No. _____ Email ID: _____</p> <p>2. _____ _____ _____</p> <p>Phone No. _____ Email ID: _____</p>	

21.	Check List (item-wise) documents attached.
(a) _____	(b) _____
(c) _____	(d) _____
(e) _____	(f) _____
(g) _____	(h) _____
(i) _____	(j) _____
(k) _____	(l) _____

22. Detail of Demand Draft:

(a) DD. No. & Date \_\_\_\_\_ (b) Amount \_\_\_\_\_ (c) payable at \_\_\_\_\_

**Declaration: I solemnly declare that:**

- I. The foregoing information is complete, correct & true to the best of my knowledge and belief. I am not aware of any circumstances which may impair my fitness for employment in the SLIET, Longowal.
- II. I have never been disqualified from University work/appearing in any University examination.
- III. I have never been dismissed either from Govt. or from University, college or other Public or Private Organisation service.
- IV. I have never been convicted by the Court of Law for any offence.

Place: \_\_\_\_\_

Dated: \_\_\_\_\_

**SIGNATURE OF APPLICANT**

Recommendation of the Employer:  
(If employed)

Signature of Employer  
With official Seal

Date: