

SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY,
(Deemed University)
LONGOWAL, DISTRICT- SANGRUR, PUNJAB - 148106
(Established by Govt. of India)
Phone No. 01672-253115-16, Fax No. 01672-280057

RECRUITMENT NOTICE

APPLICATIONS ARE INVITED FOR REGULAR NON - TEACHING POSTS BY 16TH DECEMBER, 2013.

Sr. No.	Name of the Posts	No. of posts	Pay Scale & Age Limit
1.	Deputy Registrar	01 (UR)	PB-3 Rs.15600-39100 with Grade Pay Rs.7600/- Upper Age Limit – Preferably Below 45 Years
2.	Medical Officer (Female)	01 (UR)	PB-3 Rs.15600-39100 with Grade Pay Rs.5400/- + Non Practicing Allowance (NPA) as per Government of India rates. Upper Age Limit – Not exceeding 35 years.

For details please refer website of the institute (www.sliet.ac.in).

REGISTRAR

Sant Longowal Institute of Engineering & Technology (SLIET) has been established by the Government of India to provide technical education in emerging areas of Engineering & Technology. It caters to the technical manpower requirements at various levels by adopting a concept of modular system in imparting technical education with an emphasis on practical training in industry. This institute was set up in 1989 in the memory of late Shri Sant Harchand Singh Longowal and is fully funded by Ministry of Human Resource Development, Government of India. The educational programmes of this institute are non-conventional, innovative, practical oriented and contain all aspects of new education policy (1986) of Govt. of India. The Institute offers programmes at Certificate, Diploma, Degree, Postgraduate (M.Tech. and MBA) levels in various branches of Engineering and Technology and Ph.D. programmes in Science, Management, Engineering and Technology. The programmes in the Institute provide direct entry at Certificate, Diploma, Degree, M.Tech. and MBA levels and vertical mobility at Diploma and Degree levels of education, besides non-formal education programmes. Sprawling 451 acres self contained serene green campus with lakes which attract migratory birds provides an ideal atmosphere for achieving excellence in academics and research. The Institute has acquired the status of a Deemed University in the year 2007 (Notification No.F.9-42/2001-U.3).

NON-TEACHING POSITIONS:

Qualifications and Experience:

S.No.	Name of the Post	Qualifications and experience
1.	Deputy Registrar	<p><u>Classification:</u> Group-A</p> <p><u>Scale of Pay (Grade Pay, Band Pay):</u> PB-3(15600-39100) with Grade Pay of 7600/-.</p> <p><u>Age Limit:</u> Preferably Below 45 years</p> <p><u>Period of probation, if any:</u> 2 years</p> <p><u>Essential :</u> Master's Degree with CGPA of 6.5 in 10 point scale or at least 60% marks or its equivalent grade 'B' (with grade point 4.0) in the UGC seven point scale from a recognized University/Institute or first class Bachelor's degree in Engineering equivalent grade with excellent academic record.</p> <p><u>Experience :</u> i) 10 years experience of technical/administrative/academic management including educational administration/financial management in a major higher education/R&D institution/Central/State Govt./PSU or Autonomous organization or major industry of which 5 years should be as Assistant Registrar in G.P of Rs. 6600/- or an equivalent post.</p> <p><u>Desirable :</u> i) Qualification in area of Management/Engineering/Law. ii) Experience in handling computerized administration/legal/financial/establishment matters. iii) A Chartered or Cost Accountant degree or diploma is highly desirable for the post of Deputy Registrar (Finance & Accounts) or Deputy Registrar (Internal Audit).</p>
2.	Medical Officer (Female)	<p><u>Classification:</u> Group-A</p> <p><u>Scale of Pay (Grade Pay, Band Pay):</u> PB-3(15600-39100) with Grade Pay of Rs. 5400/-+NPA as per rules.</p> <p><u>Age Limit:</u> Not exceeding 35 years</p> <p><u>Period of probation, if any:</u> 2 years</p> <p><u>Essential:</u> MBBS Degree or equivalent qualification included in any one of the Schedules to the Indian Medical Council Act, 1956 (102 of 1956) and must be registered in a State Medical Register or Indian Medical Register.</p> <p><u>Desirable:</u> Post Graduate qualification, preferably MD, in General medicine.</p>

Applications in the prescribed format supported with self attested copies of Certificates / Diplomas / Degrees should be addressed to the **Registrar, Sant Longowal Institute of Engineering & Technology (SLIET), Longowal, District-Sangrur, Punjab - 148106** superscribed with the post applied for on the envelope along with a Demand Draft of Rs 500/-only, drawn in favour of "**Director, SLIET, Longowal**" (50% in case of SC / ST & fully exempted for women & PWD candidates) payable at Longowal/Sangrur so as to reach by 05:00 PM on or before 16/12/2013 by Speed post/registered post/by hand.

Applications can also be sent as an attachment through **email: registrar@sliet.ac.in** subject to remittance of prescribed application fee along with hard copy later by the due date. The date of issue of Demand Draft should be on or before 16/12/2013.

General Conditions:

1. Applicants have to apply in prescribed format available at Institute Website on or before 16.12.2013 by 5.00 PM. Incomplete applications and those without supporting documents shall be rejected and no correspondence in this regard shall be entertained.
2. The Institute will not be responsible for non-receipt / late receipt of applications due to postal delay.
3. The applicant will be responsible for the authenticity of submitted information, other documents and photograph. All the documents should be self attested.
4. The age limit and qualification/experience etc. for all the posts will be as on the last date of submission of application forms.
5. Canvassing in any form will lead to disqualification for the post.
6. Furnishing of any false information and /or suppression/concealment of facts shall lead to rejection/cancellation of selection/recruitment.
7. The Institute reserves the right to short list the candidates to be called for interview and mere eligibility will not entail any right on the candidates to be called for interview.
8. The number of posts indicated above can be increased or decreased by the Competent Authority.
9. Candidates already in service should send their applications through proper channel. However, an advance copy along with required fee / certificates / detailed marks sheets / documents may be sent directly.
10. Selected candidates will have to produce a medical fitness certificate from Civil Surgeon, Sangrur or any Govt. Hospital prior to joining. They should be prepared to join duty within the specified time limit.
11. For any update please visit the Institute website regularly.
12. The decision of the selection committee will be final in the matter of selection.
13. In case of any inadvertent mistake in the process of selection which may be detected any stage even after the issue of appointment letter, the Institute reserves the right to modify the advertisement.
14. Any dispute regarding the recruitment will fall under the jurisdiction of District Courts, Sangrur.
15. The panel so prepared shall be valid for one year.
16. Reimbursement of TA/DA will be as per Institute rule.

REGISTRAR