**SANT LONGOWAL INSTITUTE OF ENGINEERING & TECHNOLOGY, LONGOWAL**

**NOMINATION FORM FOR CONTRIBUTORY PROVIDENT FUND (CPF)**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby nominate the person(s) below who is/are member(s), Non-member (s) of my family as defined in Rule 2 of the Contributory Provident Fund Rules (India) 1962 to receive the amount to my credit in the fund as indicated below, in the event of my death before that amount has become payable or having become has not been paid (before filing in the form please read instruction on page-2) :

|  |  |
| --- | --- |
| **CPF ACCOUNT NO. (To be allotted by Finance Department)** |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name and full Address of the Nominee (s) | Relationship with the Subscriber (IN CAPITAL LETTERS) | Age of the Nominee (s) | Share payable to Each Nominee | Contingencies on the happenings of which the nomination will become in valid | Name, Address and relation of the person(s) if any to whom the right of nominee shall pass in the event of his/her predeceasing the subscriber | If the nominee is not a member of the Family as provided in Rule 2 indicate the reasons |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| Date this \_\_\_\_\_\_\_\_\_\_\_\_ day of 20\_\_\_\_\_\_\_\_\_\_ at\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Signature of Subscriber\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name in Capital Letter \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Designation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| Two witnesses for Signature alongwith Name & Designation Signature of witness (One)Name :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Designation : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CPF A/c No.\_\_\_\_\_\_\_\_\_\_\_\_Signature of witness (Two)Name :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Designation : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CPF A/c No.\_\_\_\_\_\_\_\_\_\_\_\_ | Signature of Deputy Registrar (Admn.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature of Registrar/Head of the Institute\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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**INSTRUCTION FOR SUBSCRIBERS**

1. Your name may be filled in.
2. Definition of term family as given in Contributory Provident Fund Rules (India) 1962 is reproduced below :-

"Family" means-

1. In the case of a male subscriber, the wife or wives, parents, children, minor brothers, unmarried sisters, deceased son's widow and children and where no parents of the subscriber is alive, a paternal grandparent:

Provided that if a subscriber proves that his wife has been judicially separated from him or has ceased under customary law of the community to which she belongs to be entitled to maintenance she shall henceforth be deemed to be no longer a member of the subscriber's family in matters to which these rules relates, unless the subscriber subsequently intimates in writing to the Accounts Officer that she shall continue to be so regarded;

1. in the case of a female subscriber, the husband, parents, children, minor brothers, unmarried sisters, deceased son's widow and children and where no parents of the subscriber is alive, a paternal grandparent:

 Provided that if a subscriber by notice in writing to the Accounts Officer expresses her desire to exclude her husband from her family, the husband shall henceforth be deemed to be no longer a member of the subscriber's family in matters to which these rules relate, unless the subscriber subsequently cancels such notice in writing. 3

NOTE.-"Child" means a legitimate child, and includes an adopted child where adoption is recognized by the personal law governing the subscriber

1. Col 4 : If one person is nominated the words “in full” should be written against the nominee. If more than one person is nominated the share payable to each nominee over the whole amount of the Provident Fund shall be specified.
2. Col. 5 : Death of nominee (s) should not be mentioned as contingency in this column.
3. Col 6 : Do not mention your name.
4. Draw line across the blank space below at last entry to prevent insertion of any name after you have signed.

**Note** : A nomination shall become invalid in case of a subscriber who had not family at the time of nomination subsequently acquire a family.