

## OPTION FOR PAY FIXATION

With reference to office order No. Admn./\_\_\_\_\_ dated \_\_\_\_\_,  
I hereby opt to get my pay fixed from the date financial upgradation i.e.  
\_\_\_\_\_/next date of annual increment i.e. \_\_\_\_\_.

I also hereby undertake that any calculation mistake pointed out at later stage  
in connection with pay fixation shall be recovered from my salaries / dues,  
without any notice.

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Deptt/Section : \_\_\_\_\_

Date: \_\_\_\_\_

HOD / Section incharge

Deputy Registrar (Admin)